



## Core Group on the Consultative Forum

2<sup>nd</sup> meeting

25 September 2012 (09:30)

London, United Kingdom

## Draft Agenda

### Item

### Document

**1. Draft Agenda – *to adopt***

CG-3/12 Rev. 1

**2. Introductions – *to consider***

[WP-Council 230/12](#)

The Chairperson will give an overview of the Core Group and experts and advisors attending the meeting will be invited to introduce themselves.

**3. 2<sup>nd</sup> Consultative Forum – *to review***

[CF-2/12](#)

Experts and advisors attending the meeting will be invited to review discussions and challenges highlighted during the 2<sup>nd</sup> Forum. The summary report on the 2<sup>nd</sup> Consultative Forum on Coffee Sector Finance is contained in document CF-2/12.

**4. Finance and Risk Management Challenges – *to discuss***

Advisors and experts will be invited to share details about their work in finance and risk management and identify, in their view, the top one or two challenges that producers, particularly smallholders, face (or are expected to face in the next 18 to 24 months due to expected market conditions), in connection with finance or risk management and an example of a strategy or programme they believe has been or could be particularly effective in addressing those challenges.

5. **3<sup>rd</sup> Consultative Forum on Coffee Sector Finance – to consider** [CG-4/12 Rev. 1](#)

The Group will consider the following issues related to the 3<sup>rd</sup> Consultative Forum (see also document CG-4/12 Rev. 1):

- **Topic** – is there a topic that emerged from the previous Forums or Item 4 above that could be considered; what other relevant and useful topics should the next Forum explore?
- **Format** – what format could be used to generate useful discussion and facilitate engagement by a wide range of participants?
- **Date** – should the Forum convene in March or September 2013?
- **Presenters** – individuals or organizations who should be invited to present.
- **Sponsorship** – suggestions for potential sponsors.
- **Materials and information** – how to develop materials and information to assist with Forum discussions.

6. **Dissemination – to consider** [CG-4/12 Rev. 1](#)

The Group will consider how best to disseminate the results of the Forum and to message/position the Forum in a way that generates interests and participation.

7. **Considerations for future Forum events – to consider** verbal

- **Format:** possibilities raised at the last meeting included workshops, engaging a professional facilitator, breakout groups, internet platforms, or holding the Forum outside London in another country. The Group will consider this further.
- **Topics for future Consultative Forum events:** topics that emerged from previous Forum events that the Forum should consider; other relevant and useful topics for the Forum to explore.
- **Presenters:** individuals or organizations to invite to present at future Forum events.

8. **Core Group – to consider** verbal

The Group will discuss the functioning of the Core Group and how best to organize future meetings and utilize its expertise.

9. **Next steps – to consider** verbal

10. **Other business – to consider** verbal

*Financial Literacy Tool Box:* The representative of the Finance Alliance for Sustainable Trade (FAST) will report on the development of this project.

11. **Date of next meeting – to consider** verbal