



INTERNATIONAL COFFEE ORGANIZATION  
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ  
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ  
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 110-0 Rev. 2

1 March 2013  
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**International Coffee Council**  
110<sup>th</sup> Session  
4 – 8 March 2013  
London, United Kingdom

**Draft Agenda**

Item	Document
<b>1. Draft Agenda and schedule of meetings – to adopt</b>	ICC-110-0 Rev. 2 <a href="#">Guide to meetings</a>
<b>2. Admission of observers – to consider</b>  The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	<a href="#">ICC-110-2</a> <a href="#">ICC-110-2 Add. 1</a>
<b>3. Votes and credentials</b>	
<b>3.1 Votes for coffee year 2012/13 – to approve</b>  The Secretary will report.	<a href="#">ICC-110-1</a>
<b>3.2 Credentials – to approve</b>  The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal
<b>4. Membership of the International Coffee Agreement (ICA) 2007 – to consider</b>  The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2013. The Council will consider a report on the status of membership under the ICA 2007.	<a href="#">ICC-110-6</a>
<b>5. Annual Review 2011/12 – to note</b>  The Executive Director will introduce the Annual Review for 2011/12.	Annual Review

**6. Coffee market situation – to note**

The Head of Operations will introduce an analysis of the market situation.

[Monthly Coffee Market Report – February 2013](#)  
[WP-Council 233/13](#)

**7. Studies, reports and seminars**

**7.1 Studies and reports – to consider**

As provided for in the Programme of Activities for 2012/13, the Council will consider the following studies:

- Re-exports of coffee by Germany
- World trade of soluble coffee

[ICC-110-4](#)

[ICC-110-5](#)

**7.2 Seminar on trends in new coffee consuming markets – to consider**

[ED-2150/13](#)

The Chairperson of the Seminar will report on this Seminar which was held on 5 March 2013.

**8. Consultative Forum on Coffee Sector Finance**

**8.1 Chairperson and Vice-Chairperson of the Forum and Core Group for 2012/13 – to appoint**

verbal

The Council will appoint the Chairperson and Vice-Chairperson of the Forum for 2012/13.

**8.2 3<sup>rd</sup> Consultative Forum – to consider**

[ED-2146/12](#)  
[CG-7/13](#)

The Chairperson of the Core Group will report to the Council on the meeting of the Core Group held on 5 March 2013, including the arrangements for the 3<sup>rd</sup> Consultative Forum in September 2013, progress on the typology of best practices and recommendations for Core Group advisors for 2013/14.

**9. Programme of Activities for 2013/14 – to consider**

[WP-Council 232/12](#)

The Council will consider a draft programme of proposed activities in coffee year 2013/14.

**10. Report by Chairpersons of ICO bodies** verbal

**10.1 Private Sector Consultative Board (PSCB) – to consider**

**10.2 Statistics Committee – to consider**

The Council will consider the recommendation of the Statistics Committee on the market share of each group and their weightings in the calculation of ICO group and composite indicator prices (see document SC-29/13). [SC-29/13](#)

**10.3 Promotion and Market Development Committee – to consider**

**10.4 Projects Committee – to consider**

**10.4.1 Projects for approval by the Council – to consider and, if appropriate, to approve**

[PJ-47/13](#)  
[PJ-42/13](#)  
[PJ-36/12 Rev. 1](#)  
[PJ-43/13](#)  
[PJ-44/13](#)  
[PJ-45/13](#)  
[PJ-46/13](#)

The report of the Virtual Screening Subcommittee (VSS) will be circulated. The Council will consider the recommendations of the Projects Committee on new or revised project proposals, and will also consider the Committee's recommendation on the revised assessment document.

**10.4.2 Projects being implemented and concluded projects – to note**

[PJ-48/13](#)  
[PJ-17/11 Rev. 2](#)

The Council will consider reports and presentations on projects being implemented and concluded projects, including gender analysis.

**11. Food safety – to consider**

[ICC-110-3 Rev. 2](#)

The Council will consider food safety matters, including reports on responses received from Members on details of Maximum Residue Limits (MRLs) for pesticides used in the coffee production process and the methodology used for calculating these (see document ED-2143/12), national quality standards and jute bags used in the coffee trade. As requested at the previous Session, the Executive Director has written to the EU regarding a report on implications of Regulation (EU) No. 1169/2011 for producing countries.

**12. Cooperation with other agencies – to note**

verbal

The Executive Director will report on cooperation with other agencies.

**13. World Coffee Conference – to consider** verbal

Article 30 of the 2007 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. The previous three Conferences took place in London (2001), Brazil (2005) and Guatemala (2010). The Council will consider this matter.

**14. 50<sup>th</sup> anniversary of the ICO – to consider** verbal

The Council will consider a report by Brazil on preparations to host the 50<sup>th</sup> anniversary meetings in September 2013.

**15. National coffee policies – to note** [ICC-110-7](#)

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

**16. Financial and administrative matters**

**16.1 Finance and Administration Committee – to consider** FA-53/12

FA-57/13

FA-58/13

FA-59/13

FA-60/13

The Chairperson of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation, the premises and the draft Administrative Budget for 2013/14. The Council will consider the proposals for the salary scales for staff in the General Service category and the basis for contributions to the Provident Fund for staff in the General Service and Professional and higher categories.

**16.2 Administrative Accounts of the Organization for the financial year 2011/12 and Report of the Auditors – to approve** FA-54/12

FA-55/12

FA-56/13

The Council will consider the Administrative Accounts of the Organization for the financial year 2011/12 and Report of the Auditors. The Accounts of the Special and Promotion Funds and Report of the Auditors will be presented for the approval of exporting Members.

**17. Other business – *to consider***

verbal

**18. Future meetings**

[WP-Council 231/12](#)

Document WP-Council 231/12 contains dates of meetings in 2013/14 and 2014/15 – ***to consider***

The next Session of the Council will take place in Belo Horizonte, Brazil from 9 to 13 September 2013 – ***to note***

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – ***to consider***