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INTERNATIONAL
COFFEE
ORGANIZATION

ICC 111-0 Rev. 1

20 August 2013
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International Coffee Council
111th Session
9 – 12 September 2013
Belo Horizonte, Brazil

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	ICC-111-0 Rev. 1 Schedule Manual for delegates
2. Admission of observers – to consider The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	ICC-111-3 Rev. 1 ICC-111-3 Add. 1 ICC-111-3 Add. 2
3. Votes and credentials	
3.1 Votes for coffee year 2012/13 – to approve The Secretary will report.	ICC-111-1 Rev. 1
3.2 Initial distribution of votes for coffee year 2013/14 – to approve Document ED-2156/13 Rev. 1 contains the statistical basis for the proposed distribution of votes for exporting and importing Members. The initial distribution of votes for coffee year 2013/14 will be circulated.	ED-2156/13 Rev. 1 ICC-111-2
3.3 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal

- 4. Membership of the International Coffee Agreement (ICA) 2007 – to consider/approve** [ICC-111-4](#)
[WP-Council 237/13](#)
- The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2013. The Council will consider a report on membership and a draft Resolution extending the deadline for deposit of instruments.
- 5. Coffee market situation – to note** [Monthly Coffee Market Report – August 2013](#)
[ED-2155/13](#)
[ED-2157/13](#)
- The Head of Operations will introduce an analysis of the market situation and will also give an update on the impact of coffee leaf rust on production and actions taken by the ICO with respect to this issue following the adoption of Resolution 451 in March 2013.
- 6. Studies and reports – to consider**
- As provided for in the Programme of Activities for 2012/13, the Council will consider the following studies:
- World Coffee Outlook – this study includes supply/demand analysis, coffee price relationship, production patterns, trade, consumption prospects, value chain analysis and challenges to the coffee industry. [ICC-111-5](#)
 - Coffee in China [ICC-111-8](#)
 - Obstacles to consumption [ICC-111-6](#)
 - Mixtures and substitutes verbal
- 7. Coffee and climate toolbox – to consider** verbal
- The representative of Hanns R. Neumann Stiftung will present a coffee and climate toolbox developed with CABI and propose ways of disseminating this initiative in collaboration with Members.
- 8. Programme of Activities for 2013/14 – to consider** [WP-Council 232/12 Rev. 1](#)
- The Council will consider a revised draft Programme of proposed Activities in coffee year 2013/14.

9. Consultative Forum on Coffee Sector Finance

9.1 3rd Consultative Forum – to consider

[CG-12/13](#)

The Chairperson of the Forum will report to the Council on the outcome of the 3rd Consultative Forum on 10 September 2013 including a draft Declaration, the Core Group meeting on 12 September and an interim report on the World Bank/ICO joint studies on risk and finance in the coffee sector.

9.2 Chairperson and Vice-Chairperson of the Forum and Core Group for 2013/14 – to appoint verbal

The Council will appoint the Chairperson and Vice-Chairperson of the Forum for 2013/14.

The Council will re-appoint the following as advisors to the Core Group for 2013/14:

- Marc Sadler (Team Leader, Agricultural Finance and Risk Management Unit, Agriculture and Rural Development Department, The World Bank)
- Noemí Pérez (Executive Director, Finance Alliance for Sustainable Trade)
- Silas Brasileiro (Executive Chairman, National Coffee Council, Brazil)
- Nicolas Tamari (Chief Executive Officer, Sucafina S.A.)

10. Report by Chairpersons of ICO bodies verbal

10.1 Private Sector Consultative Board (PSCB) – to consider

10.2 Promotion and Market Development Committee – to consider

10.3 Projects Committee – to consider

10.3.1 Projects for approval by the Council – to consider and, if appropriate, to approve

[PJ-53/13](#)

The Council will consider the recommendations of the Projects Committee on the following revised and new project proposals:

- **Valorization of the Ethiopian coffee origins for marketing improvement** – revised proposal submitted by the United Nations Industrial Development Organization (UNIDO) and illycaffè [PJ-46/13 Rev. 1](#)

- **International research and development services for durable genetic control of the coffee leaf rust disease in Arabica coffee** – new proposal submitted by the IICT-Coffee Rust Research Centre of Portugal. [PJ-58/13](#)
- **Best practice management of coffee berry borer (CBB) and coffee leaf rust (CLR) to improve Panama's capacity to export specialty coffees** – new proposal submitted by a consultant with the support of the Government of Panama [PJ-59/13](#)

11. Food safety – to consider [PM-29/13](#)
[ICC-111-7](#)

The Council will consider food safety matters, including Maximum Residue Limits (MRLs) for pesticides used in the coffee production process, national quality standards (document PM-29/13) and the implications of Regulation (EU) No. 1169/2011 (document ICC-111-7) and other EU regulations for producing countries.

12. Cooperation with other agencies – to note verbal

The Executive Director will report on cooperation with other agencies. The Executive Director of the 4C Association, Melanie Rutten-Sülz will deliver a brief statement about cooperation between the Association and the ICO.

13. World Coffee Conference – to consider [ICC-111-9](#)

Article 30 of the 2007 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. The previous three Conferences took place in London (2001), Brazil (2005) and Guatemala (2010). The Council will consider this matter.

14. National coffee policies – to note verbal

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

15. Financial and administrative matters

15.1 Finance and Administration Committee – to consider [FA-70/13](#)
[FA-71/13](#)

The Chairperson of the Finance and Administration Committee will report on the meeting of the Committee including the financial situation and the premises. The Council will consider the recommendations of the Committee.

**15.2 Draft Administrative Budget for
the financial year 2013/14 – to approve**

FA-57/13 Rev. 1
FA-58/13 Rev. 1

The Chairperson of the Finance and Administration Committee will report.

16. Office holders and committees

16.1 Chairperson and Vice-Chairperson of the Council – to elect

verbal

According to Article 10 of the 2007 Agreement, the Chairperson and the Vice-Chairperson for coffee year 2013/14 should be elected from among the representatives of exporting and importing Members, respectively.

16.2 Composition of Committees – to consider and approve

[WP-Council 238/13](#)
[WP-Council 239/13](#)

The Council will consider the composition of the following Committees:

- Private Sector Consultative Board (8 exporting, 8 importing associations) – for 2013/14 and 2014/15
- Promotion and Market Development Committee (8 exporting, 3 importing Members) – for 2013/14
- Projects Committee (8 exporting, 3 importing Members) – for 2013/14
- Core Group (4 exporting, 3 importing Members) – for 2013/14 and 2014/15
- Finance and Administration Committee (6 exporting, 4 importing Members) – for 2013/14
- Statistics Committee (8 exporting, 3 importing Members) – for 2013/14

17. Other business – to consider

[WP-Council 240/13](#)

Draft Belo Horizonte Declaration

18. Future meetings

verbal

The next Session of the Council will take place in London from 3 to 7 March 2014 – **to note**

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – **to consider**

REFERENCE DOCUMENTS
International Coffee Agreement 2007
Strategic action plan for the International Coffee Organization
Rules of the International Coffee Organization
Terms of reference for Committees and advisory bodies
Model credential letter
Office Holders for 2012/13
Procedures for membership of the ICA 2007