



ORGANIZACIÓN INTERNACIONAL DEL CAFÉ ORGANIZATION  
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ  
ORGANISATION INTERNATIONALE DU CAFÉ

PJ 17/11 Rev. 3

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## Assessment document for projects

### Background

The attached document contains the assessment document to be used by the Virtual Screening Subcommittee (VSS) when considering new and revised proposals. It was approved by the Projects Committee at its 5<sup>th</sup> meeting on 7 March 2013.

## ASSESSMENT DOCUMENT FOR PROJECTS

	Yes/No	To be completed by the VSS
ICO Criteria <sup>1</sup>		Analysis: for each criterion explain why it is adequately met, or why it is not relevant. Please do not cut and paste text from the project document.
1. Country eligibility: Are the intended beneficiaries of the project consistent with the type of beneficiaries described in paragraph 29 of ICC-105-16?		
2. Aims and purposes: Are they consistent with the 2007 Agreement and ICC-105-16?		
3. Is the project consistent with country or regional priorities?		
4. Are there critical gaps or problems with the project?		
5. Is the project likely to have sustainable impacts for project beneficiaries?		
6. Is the scale and scope, including budget, of the project appropriate?		
7. Is the timeframe of the project appropriate?		
8. Government commitment: Is the counterpart contribution committed by the government appropriate?		
9. Will this project develop capacity-building in the local community?		
10. Has a gender analysis been undertaken and its recommendations taken into account <sup>2</sup> ?		
If the project has a gender dimension, does the proposal:		
– Disaggregate people-level indicators by sex?		
– Promote equal opportunities for men and women (including youth) to participate in and benefit from the project?		
11. Does this project leverage additional resources through private sector, civil society, government, or academic participation?		
<p>The project is considered ELIGIBLE/NOT ELIGIBLE for ICO support (cross out as appropriate).</p> <p>Name and title of the VSS or PJ Member (<i>physical signature not required</i>):</p> <p>Date:</p>		

<sup>1</sup> See 'Development Strategy for coffee' – Document ICC-105-16.

<sup>2</sup> See relevant ICO document at: <http://dev.ico.org/documents/pj-35e-gender.pdf>.