

**Core Group on the Consultative Forum**5th meeting

6 March 2014 (09:30)

London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	CG-15/13 Rev. 2
2. Report of the last meeting of the Core Group – to note	CG-14/13
Document CG-14/13 contains the report on the 4 th meeting of the Core Group.	
3. 3rd Consultative Forum on Coffee Sector Finance – to review	CF-10/13
The Group will review issues raised during the 3 rd Forum held on 10 September 2013.	
4. 4th Consultative Forum on Coffee Sector Finance – to consider	CG-16/14 CG-17/14
The Group will consider the following issues related to the 4 th Forum which will take place in London during the week of the 113 th Council Session from 22 to 26 September 2014 (see document CG-16/14).	
<ul style="list-style-type: none"> • Topic – a broad issue for discussion will be identified. • Format – arrangements, facilitation and other issues. • Participants – individuals or organizations who should be invited to present or participate. • Sponsorship – suggestions for potential sponsors. • Materials and information – how to develop materials and information to assist with Forum discussions. 	
5. Study on risk and finance in the coffee sector – to review	verbal
The Head of Operations will report on progress on developing a study on risk and finance in the coffee sector.	

6. **Considerations for future Forum events – to consider** [CG-16/14](#)
- **Format:** possibilities include workshops, breakout groups and Internet platforms.
 - **Topics for future Consultative Forum events:** topics that emerged from previous Forums; other relevant and useful topics for future Forums to explore.
 - **Presenters:** individuals or organizations to be invited to present at future Forum events.
 - **Dissemination:** The Group will consider how best to disseminate the results of Forums and to message/position Forums in a way that generates interest and participation.
7. **Core Group – to consider** verbal
- The Executive Director will continue to organize conference calls with the Chairperson and Core Group experts.
8. **Advisors for 2014/15 – to consider** verbal
- The term of office of the four advisors to the Group will expire in September 2014. The terms of reference for the Group provide that at the Council Session six months prior to the expiry of the term of office of advisors the Group shall recommend to the Council individuals that may be able to serve as advisors from a list of experts from intergovernmental organizations, financial institutions, the private sector, non-governmental organizations and other institutions.
9. **Next steps – to consider** verbal
10. **Other business – to consider** [CG-13/13](#)
- Virtual attendance* – FAST has proposed considering a mechanism to attend meetings virtually (see CG-13/13).
11. **Date of next meeting – to consider** verbal
- The next meeting will take place in London at the time of the 113th Council Session from 22 to 26 September 2014.

REFERENCE DOCUMENTS
Terms of reference for the Core Group for the Consultative Forum (Annex VII)
Terms of reference for the Consultative Forum on Coffee Sector Finance (Annex I)
Report of the 1st Consultative Forum
Report of the 2nd Consultative Forum
Report of the 3rd Consultative Forum