

International Coffee Council112th Session

3 – 7 March 2014

London, United Kingdom

Draft Agenda**Item****Document****1. Draft Agenda and schedule of meetings – *to adopt***

ICC-112-0 Rev. 2

[Schedule](#)[Guide to meetings](#)**2. Admission of observers – *to consider***[ICC-112-2](#)

The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.

3. Votes and credentials**3.1 Votes for coffee year 2013/14 – *to approve***[ICC-112-1](#)

The Secretary will report.

3.2 Credentials – *to approve*

verbal

The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.

**4. Membership of the
International Coffee Agreement (ICA) 2007 – *to consider***[ICC-112-3](#)

The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2014.

5. Annual Review 2012/13 – *to note*[Annual Review](#)

The Executive Director will introduce the Annual Review for 2012/13.

6. Coffee market situation – to note

[Monthly Coffee Market Report – January 2014](#)
[ED-2175/14 Rev. 1](#)
[ED-2176/14](#)

The Head of Operations will introduce an analysis of the market situation. He will also give an update on the impact of coffee leaf rust and the black coffee twig borer on production and actions taken by the ICO with respect to these issues in accordance with [Resolutions 451](#) and [Resolution 453](#).

7. Studies and reports – to consider

As provided for in the Programme of Activities for 2013/14, the Council will consider the following studies:

- **World coffee trade (1963 – 2013): A review of the markets, challenges and opportunities facing the sector** – an updated report will be circulated [ICC-111-5 Rev. 1](#)
- **Coffee consumption in East and Southeast Asia: 1990 – 2012** [ICC-112-4](#)
- **Comparative analysis of world coffee prices and manufactured goods** [ICC-112-8](#)

8. World Coffee Conference – to consider

[ICC-111-9](#)
[ICC-111-10](#)
[ED-2168/13 Rev. 1](#)
[ICC-112-5](#)
[ICC-112-6](#)
[ICC-112-6 Rev. 1](#)
[ICC-112-7](#)

Article 30 of the 2007 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. The Council will consider three submissions received from Members interested in hosting the 4th Conference.

9. Action Plan – to consider

[ICC 105-19 Rev. 3](#)

The Council will consider revisions to the Action Plan.

10. Programme of Activities for 2014/15 – to consider

[WP-Council 242/13](#)

The Council will consider a draft Programme of proposed Activities in coffee year 2014/15.

11. International Coffee Day – to consider

[WP-Council 244/14](#)

The Council will consider a proposal for a date for an International Coffee Day, together with themes and principles.

12. Consultative Forum on Coffee Sector Finance

12.1 Vice-Chairperson of the Forum and Core Group for 2013/14 – *to appoint* verbal

The Council will appoint the Vice-Chairperson of the Forum for 2013/14.

12.2 Consultative Forum – *to consider* [CF-10/13](#)

The Chairperson of the Core Group will report to the Council on the meeting of the Core Group on 6 March 2014, including the outcomes of the 3rd Consultative Forum in 2013, arrangements for the 4th Forum in September 2014, progress on the World Bank/ICO joint study on risk and finance and recommendations for Core Group advisors for 2014/15.

13. Report by Chairpersons of ICO bodies verbal

13.1 Private Sector Consultative Board (PSCB) – *to consider* [WP-Council 238/13 Rev. 1](#)

The Council will consider the designation of a new association for 2013/14 and 2014/15: International Women's Coffee Alliance (IWCA).

13.2 Promotion and Market Development Committee – *to consider* verbal

13.3 Statistics Committee – *to consider* verbal

13.4 Projects Committee – *to consider* verbal

13.4.1 Projects for approval by the Council – *to consider and, if appropriate, to approve* [PJ-67/14](#)

The Council will consider the recommendations of the Projects Committee on revised and new project proposals including:

- **Valorization of the Ethiopian coffee origins for marketing improvement** – revised proposal submitted by the United Nations Industrial Development Organization (UNIDO) and illycaffè [PJ-46/13 Rev. 1](#)
- **Improving and protecting coffee production through managed pollination and disseminating biological control agents against pests and diseases** – concept note submitted by the Arthur Dobbs Institute [PJ-64/13](#)
- **Improving the participation of women in the coffee value chain in Cameroon** – proposal submitted by the Cocoa and Coffee Inter-professional Council (CICC). [PJ-66/14](#)

- **Promotion of coffee production in Zimbabwe through establishing nurseries, replanting and capacity building of farmers** – proposal submitted by the Government of Zimbabwe. [PJ-65/13](#)

14. Seminar on achieving sustainable supply in the coffee market – *to consider* [ED-2174/14](#)

The Chairperson of the Seminar will report on the Seminar held on 4 March 2014.

15. Food safety – *to consider* verbal

The Council will consider food safety matters, including Maximum Residue Limits (MRLs) for pesticides used in the coffee production process, national quality standards and an update on the implications of Regulation (EU) No. 1169/2011 (document [ICC-111-7](#)) and other EU regulations for producing countries.

16. Cooperation with other agencies – *to note* verbal

The Executive Director will report on cooperation with other agencies.

17. National coffee policies – *to note* verbal

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

18. Financial and administrative matters

18.1 Finance and Administration Committee – *to consider* [FA-74/13](#)

[FA-78/14](#)

[FA-79/14](#)

[FA-80/14](#)

[FA-81/14](#)

The Chairperson of the Finance and Administration Committee will report on the meeting of the Committee including the financial situation and the draft Administrative Budget for the financial year 2014/15. The Council will consider the recommendations of the Committee, including proposals for the revision of salary scales and the basis for contributions to the Provident Fund for staff in the General Service category and proposals for the revision of salary scales for staff in the Professional and higher categories.

18.2 Administrative Accounts of the Organization for the financial year 2012/13 and Report of the Auditors – *to approve*

[FA-75/13](#)

[FA-76/13](#)

[FA-77/14](#)

The Council will consider the Administrative Accounts of the Organization for the financial year 2012/13 and Report of the Auditors. The Accounts of the Special Fund and Report of the Auditors will be presented for the approval of exporting Members together with the Accounts of the Promotion Fund.

18.3 Restructuring of the ICO

verbal

The Executive Director will report.

19. Other business – *to consider*

verbal

20. Future meetings

[WP-Council 243/14](#)

The Council will consider dates of meetings in 2014/15 and 2015/16 – ***to consider***

The next Session of the Council will take place in London from 22 to 26 September 2014 – ***to note***

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – ***to consider***

REFERENCE DOCUMENTS
International Coffee Agreement 2007
Strategic action plan for the International Coffee Organization
Rules of the International Coffee Organization
Terms of reference for Committees and advisory bodies
Model credential letter
Office Holders for 2013/14
Procedures for membership of the ICA 2007