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INTERNATIONAL
COFFEE
ORGANIZATION

PJ 17/11 Rev. 4

29 January 2014
Original: English

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Projects Committee
7th Meeting
6 March 2014
London, United Kingdom

Assessment document for projects

Background

The attached document contains proposals for revising the assessment document used by the Virtual Screening Subcommittee to consider new and revised project proposals. Changes are shown in bold and take into account the new requirements of the Common Fund for Commodities, the main donor to the Organization.

Action:

The Committee is requested to consider this document and to submit its recommendation to the Council.

ASSESSMENT DOCUMENT FOR PROJECTS

	Yes/No	To be completed by the VSS
ICO Criteria ¹		Analysis: for each criterion explain why it is adequately met, or why it is not relevant. Please do not cut and paste text from the project document.
1. Country eligibility: Are the intended beneficiaries of the project consistent with the type of beneficiaries described in paragraph 29 of ICC-105-16?		
2. Aims and purposes: Are they consistent with the 2007 Agreement and ICC-105-16?		
3. Is the project consistent with country or regional priorities?		
4. Are there critical gaps or problems with the project?		
5. Is the project likely to have sustainable impacts for project beneficiaries?		
6. Is the scale and scope, including budget, of the project appropriate?		
7. Is the timeframe of the project appropriate?		
8. Government commitment: Is the counterpart contribution committed by the government appropriate?		
9. Has the proponent suggested or identified any sources of funding? Are they public, private or both?		
10. Does this project leverage additional resources through private sector, civil society, government, or academic participation?		
11. Will this project develop capacity-building in the local community?		
12. Does the selected Project Executing Agency have sound experience in implementing such a project?		
13. Has a gender analysis been undertaken and its recommendations taken into account ² ?		
If the project has a gender dimension, does the proposal:		
– Disaggregate people-level indicators by sex?		
– Promote equal opportunities for men and women (including youth) to participate in and benefit from the project?		
14. Sustainability of the project: can activities under the project continue once it has concluded?		
15. In case of financing through repayable loans, can the project generate enough profit to reimburse these loans?		
16. Does the proponent/beneficiary institution have financial records		
<p>The project is considered ELIGIBLE/NOT ELIGIBLE for ICO support (cross out as appropriate).</p> <p>Name and title of the VSS or PJ Member (<i>physical signature not required</i>):</p> <p>Date:</p>		

¹ See 'Development Strategy for coffee' – Document ICC-105-16.

² See relevant ICO document at: <http://dev.ico.org/documents/pj-35e-gender.pdf>.

