

**Projects Committee**7<sup>th</sup> Meeting

6 March 2014 (14:30)

London, United Kingdom

**Draft Agenda****Item****Document**

1. **Draft Agenda – to adopt** PJ-63/13 Rev. 1
2. **Chairperson and Vice-Chairperson for 2013/14 – to appoint** verbal

The Committee will appoint a Chairperson and a Vice-Chairperson for 2013/14, who shall be from different categories of Members in accordance with the terms of reference. Precedent indicates that the Chairperson should be from an importing Member, and the Vice-Chairperson from an exporting Member.

**3. Coffee development projects****3.1 Projects under consideration by the ICO – to consider** [PJ-67/14](#)

New and revised project proposals for consideration in September 2014 should reach the ICO by **30 June 2014**. The Secretariat will introduce the report of the Virtual Screening Subcommittee (VSS) on revised and new project proposals including:

- **Valorization of the Ethiopian coffee origins for marketing improvement** – revised proposal submitted by the United Nations Industrial Development Organization (UNIDO) and illycaffè. [PJ-46/13 Rev. 1](#)
- **Improving and protecting coffee production through managed pollination and disseminating biological control agents against pests and diseases** – concept note submitted by the Arthur Dobbs Institute. [PJ-64/13](#)

- **Improving the participation of women in the coffee value chain in Cameroon** – proposal submitted by the Cocoa and Coffee Inter-professional Council (CICC) [PJ-66/14](#)
- **Promotion of coffee production in Zimbabwe through establishing nurseries, replanting and capacity building of farmers** – proposal submitted by the Government of Zimbabwe. [PJ-65/13](#)

**3.2 Projects under consideration by donors – to note** [PJ-68/14](#)

The Head of Operations will report on projects under consideration by the Common Fund for Commodities (CFC) and other donors, including the pipeline projects submitted to the CFC in March 2013.

**3.3 Projects already approved – to note** [PJ-69/14](#)

A progress report on the implementation of projects approved by the CFC and other donors will be circulated.

**3.4 Recently concluded projects – to note** [PJ-70/14](#)

The Council will consider the following reports on concluded projects:

- Pilot rehabilitation of neglected coffee plantations into small family production units in Angola
- Promoting the intensification of coffee and food crops production using animal manure in areas covered by the project CFC/ICO/30 in Burundi
- Building a financial literacy toolbox to enhance access to commodity finance for sustainable SMEs in emerging economies

**4. Project activities**

**4.1 Common Fund for Commodities (CFC) – to consider** verbal

The representative of the CFC will report on CFC policies and coffee projects funded by the Fund through its open call for proposals.

**4.2 Fundraising and communication strategies – to consider** verbal

The Head of Operations will make a presentation on requirements for funding from donors, developing a fundraising strategy and on identification of alternative sources of finance for projects which will be made available on the Members only area of the ICO website. He will also report on enhancing communications on cooperation on coffee matters with international development bodies and other organizations, including the private sector, as provided for in the Programme of Activities for 2013/14 (see document [ICC-111-30](#)).

**4.3 Challenges for ICO projects – to consider**

[ICC-110-13](#) (Annex VIII)  
[EB-3573/96 Rev. 4](#)

The Committee will discuss challenges in the current process of submitting projects to the CFC for funding and possible solutions. The Committee may wish to review the terms of reference for the VSS in the light of these challenges.

Document [EB-3573/96 Rev. 4](#) contains information on the submission of applications to the CFC for financial support for activities related to coffee. Once the fundraising strategy is finalized, this document will need to be revised in the light of changes to CFC policies and adapted to the procedures of other potential donors.

**4.4. Project assessment document - to consider**

[PJ-17/11 Rev. 4](#)

The Committee will consider proposals to revise the project assessment document contained in document [PJ-17/11 Rev. 4](#).

**5. Cooperation with other agencies – to note**

[PJ-71/14](#)

*Brazilian Agency for Cooperation (ABC):* The representative of Brazil will report on the implementation of the Memorandum of Understanding to promote triangular technical cooperation in coffee producing countries. Document PJ-71/14 contains a report on the visit by the delegation of Cameroon to Brazil in connection with its proposal for technical assistance from the ABC approved by the Council in September 2013.

**6. Other business – to note**

verbal

Members may wish to report on the rehabilitation of their coffee sectors, as well as progress on dealing with coffee diseases and pests.

**7. Date of next meeting – to note**

verbal

The next meeting will take place in London at the time of the 113<sup>th</sup> Council Session from 22 to 26 September 2014.

REFERENCE DOCUMENTS
<a href="#">Terms of reference for the Projects Committee (Annex III)</a>
<a href="#">Terms of reference for the Virtual Screening Subcommittee</a>
<a href="#">Development strategy for coffee</a>