



**INTERNATIONAL
COFFEE
ORGANIZATION**

PJ 17/11 Rev. 6

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Projects Committee
9th Meeting
2 March 2015
London, United Kingdom

Assessment document for projects

Background

The attached document contains proposals for revising the assessment document used by the Virtual Screening Subcommittee to consider new and revised project proposals. These changes take into account the new requirements of the Common Fund for Commodities (CFC), the main donor to the Organization.

Action

The Committee is requested to consider this document and to submit its recommendation to the Council.

ASSESSMENT DOCUMENT FOR PROJECTS

Main criteria ¹		Notations by Member	Comments (if any)	Score
1 Is the country an ICO Member?	Yes/No			No = rejected
2 Is the country up-to-date with the ICO Budget contributions?	Yes/No			No = rejected
3 Has the proponent suggested or identified any sources of funding, including a contact person?	Yes/No			No = rejected
4 To what extent is the project contributing to poverty alleviation in rural communities?	0 – 8			8
5 Will this project develop capacity-building in the local community?	0 – 5			5
6 To what extent is the project likely to have long-term impact for project beneficiaries beyond its duration?	0 – 9			9
7. How well does the project promote equal opportunities for men and women (including youth) to participate in and benefit from the project?	0 – 9			9
8. Will the project activities create synergies with other initiatives in the countries?	0 – 4			4
9. How well does the project promote a sustainable coffee sector?	0 – 8			8
10. Are the project activities environmentally friendly?	0 – 5			5
11. Has the proponent already secured co-financing?	0 – 6			6
12. How well does the project leverage additional resources through private sector, civil society, government or academic participation?	0 – 9			9

¹ See 'Development Strategy for coffee' – Document [ICC-105-16 Rev. 1](#) as well as document [PJ-75/14](#) that includes new criteria of the Common Fund for Commodities.

Main criteria ¹		Notations by Member	Comments (if any)	Score
13. Is the project economically and commercially viable?	0 – 4			4
14. Will the project generate sustainable financial profits?	0 – 5			5
15. In case of financing through repayable loans, can the project generate enough profit to reimburse these loans?	0 – 6			6
16. Does the proponent/beneficiary institution have financial records?	0 – 2			2
17. Is the project consistent with the country national strategies/priorities?	0 – 4			4
18. Are the project aims and purposes consistent with the 2007 Agreement and ICC-105-16 Rev. 1?	0 – 3			3
19. Are the intended beneficiaries of the project consistent with the type of beneficiaries described in paragraph 30 of ICC-105-16 Rev. 1?	0 – 3			3
20. Is the scale and scope, including budget, of the project appropriate?	0 – 3			3
21. Can the project realistically achieve its goal?	0 – 3			3
22. Is the timeframe of the project appropriate?	0 – 1			1
23. Does the project management team have sound experience in implementing such a project?	0 – 3			3
Total				100

Notes: If the answer to any of the questions 1 to 3 is 'No', the project is considered not eligible for ICO support.
 If the total score of all criteria from No. 4 to No. 23 is less than 60%, the project is considered not eligible for ICO support.