



Statistics Committee
8th Meeting
4 March 2015
London, United Kingdom

**Policy on
dissemination of information**

Background

1. Since the publication, in July 2002, of document EB-3823/02 – Policy on dissemination of information, there have been many developments concerning the Organization’s policy on availability of information to Members and to third parties, the nature of the information disseminated and the methods or techniques used for dissemination. In particular, the Organization is continuing the coverage of information on its website www.ico.org to give worldwide access to all users.

2. At the September 2014 meeting the Committee was requested to review subscriptions to ICO statistical publications and reports and also to consider revising the ICO policy on dissemination of information. This document summarizes the current position and outlines some further changes that the Organization proposes to implement in the near future.

Action

The Statistics Committee is invited to consider this report, to make a recommendation to the Secretariat on its preferences and, if appropriate, to recommend approval by the Council.

POLICY ON DISSEMINATION OF INFORMATION

Documents and emailing

1. Since January 2003, ICO documents have been distributed almost exclusively by email and made available on the ICO website. Access, to documents of an administrative or restricted nature, is available through password protection to Members only.
2. Working towards the ICO zero paper policy, delegates attending ICO meetings will only be provided with a set of printed documents if requested in advance. Delegates have been encouraged to bring electronic devices and to access documents using them. This has proved to be widely accepted and highly successful.

Statistics

3. Statistical reports (Quarterly Statistical Bulletin and others) were printed and mailed to Members and paying subscribers up until March 2004. They were then published on CD-Rom and in 2014, in order to reduce costs and facilitate a faster and secure delivery of the reports, the Organization started to distribute them electronically. This has generally been well received by both Members and paying subscribers. It is proposed that the programme for statistical publications will continue as stated in Annex I.
4. Historical statistical data on the website now cover more than 20 years in summary form, which is freely accessible to all. More detailed breakdowns are available on request, although charges usually apply. The historical data not available online is protected and is sent electronically to anyone interested, subject to a charge based on the information requested. Such charges will not apply to Members. Students may apply for a limited amount of data, free of charge, subject to fulfilling the established criteria. Annex II contains a summary of the information currently posted on the ICO website and indicates the charges applied.

Subscriptions and other Library services

5. The range of existing subscription services is detailed in Annex III. All bands of the subscription services have been taken up by many users and their response has been generally favourable and appreciative. It is proposed to continue with these services.

6. Other information services offered by the Organization are described on the website. The Organization's online searchable databases – Coffeeline and ICO documents – are available to users worldwide.

7. Projects in the pipeline include the updating of country datasheets, which allow website users to find facts & figures about producing and consuming ICO Members as well as selected non-members. An image library consisting of slides from the ICO collection to be digitalized is ongoing and the revival of country coffee profiles, which the ICO will charge for (free for ICO Members), is also being planned.

PROGRAMME FOR STATISTICAL PUBLICATIONS

Monthly

- Monthly Prices (free of charge on the ICO website and emailed to Members upon request only)
- Monthly Trade Statistics (emailed to paying subscribers)
- Coffee Market Report (freely available on the ICO website; emailed to Members and other interested parties)

Quarterly

- Quarterly Statistical Bulletin (free for ICO Members only and emailed to paying subscribers)
- The ICO is considering introducing an in-depth Quarterly Coffee Market Report, which would be free for all ICO Members and available for purchase by others, either as a subscription service or as one-off purchase.

Annually

- Annual Trade Statistics (free for ICO Members only and emailed to paying subscribers)

HISTORICAL DATA

The selected free data may be downloaded in PDF format or in a CSV file for analysis, provided the ICO is clearly acknowledged as the source of data. The historical data not available online is protected and is sent electronically to anyone interested, subject to a charge based on the information requested (free to ICO Members). Students may apply for a limited amount of data, free of charge, subject to fulfilling the established criteria.

HISTORICAL DATA		1965 – TO PRESENT	1990-1999	2000-2009	2010+
		PLEASE SEE PRICES BELOW (EXCEL FILES)	FREE – PLEASE DOWNLOAD		
SUPPLY DATA					
Total production	Crop year	£250	PDF CSV	PDF	PDF
Domestic consumption	Crop year	£250	PDF CSV	PDF	PDF
Exportable production	Crop year	£250	PDF CSV	PDF	PDF
Gross opening stocks	Crop year	£250	PDF CSV	PDF	PDF
Exports	Crop year	£250	PDF CSV	PDF	PDF
TRADE STATISTICS DATA					
Exports	Calendar year	£250	PDF CSV	PDF	PDF
Imports	Calendar year	£250	PDF CSV	PDF	PDF
Re-exports	Calendar year	£250	PDF CSV	PDF	PDF
PRICE DATA					
Prices to Growers	Annual averages	£250	PDF CSV	PDF	PDF
Retail prices	Annual averages	£250	PDF CSV	PDF	PDF
ICO composite and group indicator prices	Monthly averages	£250	PDF CSV	PDF	PDF
	Daily prices	£100 (per year)	N/A	N/A	N/A
INVENTORIES/CONSUMPTION DATA					
Inventories	End of year	£250	PDF CSV	PDF	PDF
Disappearance (consumption)	End of year	£250	PDF CSV	PDF	PDF
NON-MEMBER DATA					
Imports	Calendar year	£250	PDF CSV	PDF	PDF
Re-exports	Calendar year	£250	PDF CSV	PDF	PDF

SUBSCRIPTION SERVICES

Band A – All statistical and economic documents, £1,000 for 12 months*
This comprises all documents and reports issued by the Organization, including those listed in bands B and C below, as well as a reasonable number of requested ad hoc Tables and provided the ICO have the data requested.
Band B – Monthly data, £200 for 12 months*
Data on exports (Arabica and Robusta) by exporting countries, imports and re-exports by importing countries - emailed monthly
Band C – Quarterly and annual statistics
I. Quarterly Statistical Bulletin, £300 for 12 months**: issued quarterly, contains data on supply, exports/imports, indicator prices, prices paid to growers, value/unit value of imports, retail prices and value/unit value of exports
II. Annual Trade Statistics, £250 for 12 months***: issued annually, include data on exports by destination, imports by origin and re-exports by destination for Member countries and imports and re-exports by origin and destination for selected non-members

* No change in price for over 10 years.

** Up from £200 in 2011.

*** The two previously produced reports (*Green Coffee Trade Statistics* and *Processed Coffee Trade Statistics*) were merged into one (*Annual Trade Statistics*) in 2011. The two former publications were sold @ £100 each or @ £150 for both.