



**International Coffee Council**  
122<sup>nd</sup> Session  
17 – 21 September 2018  
London, United Kingdom

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Opening of the Council</b>	
<b>2. Draft Agenda – <i>to adopt</i></b>	ICC-122-0 Rev. 1 <a href="#">Schedule of Meetings</a>
<b>3. Admission of observers – <i>to consider</i></b>	<a href="#">ICC-122-3</a>
The Council will decide on the acceptance of observers and designate the items on the Agenda open to them.	
<b>4. Votes – <i>to consider and, if appropriate, to approve</i></b>	
<b>4.1 Redistribution of votes for coffee year 2017/18</b>	<a href="#">ICC-122-1 Rev. 3</a>
The Head of Operations will report.	
<b>4.2 Initial distribution of votes for coffee year 2018/19</b>	<a href="#">ICC-122-2</a>
Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2018/19 will be considered by the Council.	
<b>5. Progress in relation to the Five-Year Action Plan – <i>to note</i></b>	
<b>5.1 ICO activities for coffee year 2017/18</b>	verbal
The Executive Director will present an update on the work of the ICO Secretariat for the current coffee year and progress in relation to the Five-Year Action Plan.	

## 5.2 **ICO Report on gender equality in the coffee sector**

The Senior Economist will present the following ICO Report:

- Gender equality in the coffee sector [ICC-122-11](#)

## 6. **National coffee policies – to note**

verbal

H.E. Dr Le Quoc Doanh, Vice Minister of Agriculture & Rural Development of Vietnam will deliver a speech on the national coffee policy in Vietnam.

Mr Hugo Hernández, Executive Director of the Coffee Council of El Salvador, will give a presentation on the resurgence of coffee growing in El Salvador.

## 7. **Cooperation with other agencies**

### 7.1 **Cooperation with other agencies – to note**

verbal

The Executive Director will report on cooperation with other agencies, including the following meetings held at the ICO in May 2018:

ICO-led meeting of International Commodity Bodies (ICBs)

Common Fund for Commodities-led meeting with ICBs

The Head of Operations will report on cooperation with bilateral and multilateral organizations.

### 7.2 **Report on the implementation of Memorandums of Understanding (MoUs) – to note**

verbal

The Executive Director, with contributions from partner representatives, will report on the:

- MoU with the Global Coffee Platform (GCP), including the implementation of the Delta Project
- MoU with the African Fine Coffees Association (AFCA)
- MoU with the Sustainable Coffee Challenge (SCC), under the auspices of the Conservation International Foundation (CI)

### 7.3 **Guide to Access Green and Climate Funding for the Coffee Sector: The Global Environment Facility (GEF) – to note**

The Head of Operations will report on the following Guide developed in collaboration with the SCC, under the auspices of CI:

- Guide to Access Green and Climate Funding for the Coffee Sector [ICC-122-9](#)

**7.4 New MoU – to consider and, if appropriate, to approve**

The Council will consider the following proposed MoU:

- International Women’s Coffee Alliance [WP-Council 292/18](#)

**8. Coffee market situation – to note**

[Coffee Market Report – August 2018](#)

The Head of Operations will present an analysis of the coffee market situation.

**9. Studies, reports and Country Coffee Profiles – to consider**

As provided for in the programme of activities for 2017/18, the following studies, reports and Country Coffee Profiles will be considered by the Council:

- Emerging coffee markets: South-East Asia [ICC-122-6](#)
- Mixtures and substitutes [ICC-122-7](#)
- National quality standards [ICC-122-12](#)
- Maximum residue limits (MRLs) [ICC-122-10 Rev. 1](#)
- Coffee Profile: Ghana [ICC-122-8](#)

**10. Coffee prices and producers’ incomes: analysis and response – to consider**

The Senior Economist and the Research Associate from the Department for Agricultural Economics at the Georg-August-Universität Göttingen in Germany, will present the results of a collaborative study with the ICO on:

- The role of the coffee futures market in discovering prices for Latin American producers. [ICC-122-5](#)

Professor Jeffrey Sachs will present an update on the study:

- Economic and Policy Analysis for Improving Smallholder Coffee Producers’ Incomes verbal

**11. World Coffee Conference – to note**

[ED-2281/18](#)

The representative of India will report on preparations for the 5th World Coffee Conference, which will take place in Bengaluru, India in September 2020.

- 12. International Coffee Day – to note** verbal
- The Executive Director will report on the preparations for International Coffee Day to be held on 1 October 2018.
- 13. International Coffee Agreement (ICA) 2007**
- 13.1 Report on membership of the ICA 2007 – to note** [ICC-122-4](#)
- The Executive Director will report on membership, including the outcome of the mission of the high-level ICO delegation which met with officials of the Executive Branch of the Government of the United States of America.
- 13.2 Extension for the deposit of instruments – to consider and, if appropriate, to approve** [WP-Council 291/18](#)
- The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 28 September 2018. The Council will consider a draft Resolution extending the deadline for the deposit of instruments.
- 14. Reports from the Chairs of the ICO Bodies**
- 14.1 Private Sector Consultative Board (PSCB) – to note** verbal
- 14.2 Promotion and Market Development Committee – to note** verbal
- 14.3 Statistics Committee – to note** verbal
- 14.4 Projects Committee**
- 14.4.1 Project proposal on ‘Building a sustainable coffee sector in Uganda’ – to consider and, if appropriate, to approve** [PJ-124/18](#)
- 14.4.2 Draft Terms of Reference for the Working Group on Sustainability Performance Indicators – to consider and, if appropriate, to approve** [PJ-126/18](#)
- 15. Outcomes from knowledge-sharing workshops and forums – to note** verbal
- 15.1 Thematic Workshop: Women in Coffee** verbal
- The Executive Director will report on the outcome of the Thematic Workshop held on Monday, 17 September 2018.

**15.2 Consultative Forum on Coffee Sector Finance** verbal

The Chair of the Consultative Forum on Coffee Sector Finance will report on the outcome of the 8<sup>th</sup> Forum held on Tuesday, 18 September 2018.

**15.3 Donors' Forum: Project Development/Funding and Partnership Fair** verbal

The Chair of the Projects Committee will report on the outcome of the Donors' Forum held on Tuesday, 18 September 2018 and of the Partnership Fair held on 19 September 2018.

**16. Financial and administrative matters – to consider and, if appropriate, to approve**

**16.1 Finance and Administration Committee**

[FA-187/18](#)  
[FA-177/18 Rev. 2](#)

The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation, recommendations of the Committee with regards to proposals for the implementation of Key Performance Indicators (KPIs) and other items requiring approval by the Council.

**16.2 Draft Administrative Budget for the financial year 2018/19**

[FA-173/18 Rev. 2](#)

The Chair of the Finance and Administration Committee will report.

**16.3 Programme of Activities for coffee year 2018/19**

[FA-186/18](#)

The Chair of the Finance and Administration Committee will report.

**16.4 Guide to hosting meetings of the ICO**

[FA-189/18](#)

The Chair of the Finance and Administration Committee will report on the following new publication:

- Guide to hosting meetings of the International Coffee Organization and the World Coffee Conference

**17. Special Fund – to note**

verbal

Following the decision made at the 117<sup>th</sup> Session, the spokesperson of the exporting Members will report on progress made regarding the use of the Special Fund.

**18. Office holders and committees**

**18.1 Composition of committees – *to consider and, if appropriate, to approve*** [WP-Council 293/18](#)

The Council will consider the composition of the following committees for 2018/19:

- Finance and Administration Committee (6 exporting, 5 importing Members)
- Projects Committee (8 exporting, 3 importing Members)
- Promotion and Market Development Committee (8 exporting, 3 importing Members)
- Statistics Committee (8 exporting, 3 importing Members)

**18.2 Chair and Vice-Chair of the Council – *to elect*** verbal

According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2018/19 should be elected from among the representatives of importing and exporting Members, respectively.

**18.3 Chair and Vice-Chair of the committees for 2018/19 – *to elect*** verbal

Rule 34 of the Rules of the Organization stipulates that the Chair and Vice-Chair of the committees shall normally be decided during the last regular session of the Council during the coffee year. The Council will elect the office holders for the following committees:

- Finance and Administration Committee
- Projects Committee
- Promotion and Market Development Committee
- Statistics Committee

**18.4.1 Chair and Vice-Chair of the Consultative Forum – *to elect*** verbal

The Council will elect the Chair and Vice-Chair of the Consultative Forum on Coffee Sector Finance.

**18.4.2 Core Group advisors – to appoint**

verbal

The Council will appoint the following advisors to the Core Group for 2018/19:

- Mr Silas Brasileiro (National Coffee Council of Brazil)
- Ms Nancy Cheruiyot (Commodities Fund, Kenya)
- Mr Ralph De Haas (European Bank for Reconstruction and Development)
- Mr Nicolas Tamari (Sucafina S.A.)

**19. Credentials – to consider and, if appropriate, to approve**

verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

**20. Future meetings**

[WP-Council 294/18](#)

The Council will consider dates of meetings in 2018/19 and 2019/2020 – **to consider and, if appropriate, to approve**

The representative of Kenya will give a report on preparations for the 123<sup>rd</sup> Session of the International Coffee Council to be held in Nairobi – **to note**

As decided by the Council at its 121<sup>st</sup> Session, the annual theme for the ICO’s work for coffee year 2018/19 will be ‘Climate change’ – **to note**.

Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangements – **to consider**

**21. Other business – to consider**

verbal

**22. Closing ceremony**

verbal

REFERENCE DOCUMENTS
<a href="#">International Coffee Agreement 2007</a>
<a href="#">Five-Year Action plan for the International Coffee Organization</a>
<a href="#">Rules of the International Coffee Organization</a>
<a href="#">Terms of reference for Committees and advisory bodies</a>
<a href="#">Model credential letter</a>
<a href="#">Office Holders for 2017/18</a>