



Finance and Administration Committee

34th Meeting (Intersessional)
18 June 2019 (11:00)
London, United Kingdom

Agenda

Item	Document
1. Draft Agenda – to adopt	FA-207/19 Rev. 4
2. Report of the meeting held on 26 and 27 March 2019 – to consider and, if appropriate, to approve	FA-206/19
3. Report on the implementation of Resolution 466, Members in persistent arrears (Communication from the Government of Yemen) – to note	FA-195/19
The Executive Director will report.	
4. Draft Administrative Budget for the financial year 2019/20 – to consider and, if appropriate, to recommend for approval	FA-203/19 Rev. 1
The Head of Finance and Administration will report.	
5. Administrative Budget 2018/19 – to consider	FA-208/19
The Committee, at the request of Panama, is requested to review the 2018/19 Budget.	
6. Measures to improve and update the way the ICO's Committees perform their duties, in particular those of the Finance and Administration Committee – to consider	verbal
The representative of El Salvador will report.	
7. Other business – to consider	verbal

8. Date of next meeting – *to note*

verbal

The next meeting will take place in London at a date to be determined by the Committee.

REFERENCE DOCUMENTS
<u>Financial Rules and Financial Regulations of the International Coffee Organization</u>
<u>Rules of the International Coffee Organization</u>
<u>Terms of reference for the Finance and Administration Committee (Annex V)</u>