



**Nominations for a Working Group to
consider issues related to the Administrative
Budget of the ICO**

1. The Executive Director presents his compliments and wishes to inform ICO Members that the International Coffee Council, at its 127th Session on 11 September decided to set up a Working Group to examine the Administrative Budget of the ICO for 2020/21 and related issues.
2. Attached is a 'non-paper' by the Chair of Council, Mr Iman Pambagyo, of Indonesia, containing proposed modalities for the work of the Working Group.
3. Member countries interested in participating in this Working Group must submit their nomination through the spokespersons of importing and exporting Members, Ms Zoé Druilhe, of the European Union (zoe.druilhe@ec.europa.eu), and Ambassador Marco Farani, of Brazil (marco.farani@itamaraty.gov.br), respectively.

Non-Paper by the Chair of ICO Council (Indonesia) On the Small, High-Level Working Group (SHL-WG)

In response to some suggestions at the 127th Session of the ICO Council, Indonesia is willing to chair the WG to facilitate agreements on some budget-related issues that were discussed at the 127th Session of the ICO Council. It is Indonesia's view that the role of the Chair of the WG should be based on some understandings as follows:

1. Membership of the WG should be limited in number to allow it to work expeditiously within the limited available time. In addition to Indonesia as the Chair of the Council until the end of September 2020, the WG should consist of the following:
 - 8 countries representing exporting Members from Latin America, Central America, Caribbean and Mexico, Africa, and Asia & the Pacific, to be decided and proposed by the spokesperson of exporting Members.
 - Representatives from coffee-exporting countries above should include ICO Member(s) who proposed the reduction of annual contribution.
 - 4 Members representing importing Members who are to be decided and proposed by the spokesperson of importing Members.
 - Chair and Vice-Chair of Finance and Administration Committee (2).
2. The nominations by exporting and importing Members shall be communicated as soon as possible, preferably by 18 September, so as to start the process urgently.
3. Members of the WG should conduct meetings in a constructive and positive way toward the settlement of issues at hand; reiteration of well-known positions should be avoided.
4. The tasks/agenda to be completed by the WG should be confined to budgetary and related issues. Based on discussions at the 127th Session of ICO, these issues are:
 - Different scenarios for budget reduction.
 - Draft ICO budget for coffee year 2020/21.
 - Proposal to cut Members' financial contribution for 2020/21 budget onward which meet the criteria of fair and reasonable and still allows the Organization to perform fully its core functions.

5. Members of the WG should be solution-centric. Insisting on one's position without offering a solution that is acceptable to all Members should be avoided.
6. Members of the WG should observe time discipline of the meetings due to different time zones involved. As such, discussions should be focused, interventions should be short and confined to substantive issues, and members should exert necessary flexibility to converge instead of holding on to positions without offering solutions.
7. The WG should present its report to the ICO Council in October 2020 on the outcomes of its deliberations for approval by the Council.