



Executive Board

272nd Meeting

22 September 2010 (10:00)

London, England

Draft Agenda

Item

Document

1. Draft Agenda and schedule of meetings – to adopt

EB-3975/10 Rev. 2

2. Votes and contributions

**2.1 Votes in the Council and Executive Board
for coffee year 2009/10 – to approve**

EB-3966/09 Rev. 2

The Secretary will report.

**2.2 Initial distribution of votes in the Council
for coffee year 2010/11 – to note**

ED-2091/10

ED-2092/10

EB-3979/10 (to follow)

Documents ED-2091/10 and ED-2092/10 respectively contain the statistical basis for the proposed distribution of votes for exporting and importing Members. The initial distribution of votes for coffee year 2010/11 will be circulated.

3. Programme of activities for 2010/11 – to consider

WP-Council 200/10 Rev. 3

WP-Council 200/10 Add. 1

The Board will consider a revised draft programme of proposed activities in coffee year 2010/11 prior to submitting a recommendation to the Council.

4. Coffee development projects

4.1 Projects under consideration by the ICO – *to consider* EB-3978/10

New and revised project proposals for consideration in March 2011 should reach the Executive Director by **17 December 2010**. The Head of Operations will introduce the report of the Virtual Screening Committee (VSC) on the following new and revised project proposals:

- Improving African coffee processing and market access (new) WP-Board 1062/10
- Pest control model and Good Agricultural Practices (GAP) application in different coffee growing areas in Indonesia (revised) WP-Board 1063/10

4.2 Projects under consideration by the Common Fund for Commodities (CFC) – *to note* EB-3972/10 Rev. 1

The Head of Operations will report on projects under consideration by the CFC, including projects considered by the CFC Project Appraisal Committee and Consultative Committee in July 2010.

5. Implementation of the Coffee Quality-Improvement Programme (CQP) – *to consider* EB-3976/10 EB-3977/10

The Head of Operations will introduce reports on gradings for Arabica and Robusta coffees and the implementation of the CQP.

6. Financial and administrative matters

6.1 Report of the Finance Committee – *to consider* WP-Finance 84/10

The Chairman of the Finance Committee will report on the meeting of the Finance Committee on 20 September 2010, including the financial situation.

6.2 Draft Administrative Budget for the financial year 2010/11 – *to consider* WP-Finance 77/10 Rev. 1 (to follow) WP-Finance 82/10 Rev. 1 (to follow)

The Board will consider the recommendation of the Finance Committee on the draft Administrative Budget.

6.3 Payment of arrears – *to consider* verbal

Under the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua), the Executive Director was requested to inform the Executive Board of compliance with the terms of these Resolutions. The Executive Director will report.

6.4 Appointment of registered auditors – *to consider* verbal

Under the provisions of Rule 62 of the Rules of the Organization, the Executive Director is required to appoint registered auditors annually in consultation with the Executive Board. The Board will consider the recommendation of the Finance Committee.

6.5 Finance Committee 2010/11 – *to appoint* verbal

The terms of reference of the Finance Committee under the ICA 2001 (document WP-Finance 2/04) provide that the Executive Board shall appoint the representatives of the Finance Committee at its September meeting. In the light of progress on the ICA 2007, the Board may wish to consider appointing the representatives of the Committee for a further year.

6.6 Other financial and administrative matters – *to note* WP-Finance 83/10
(to follow)

The Executive Director will report.

7. Other business – *to consider* verbal

8. Future meetings – *to note* verbal

The date of the next meeting of the Executive Board will be confirmed.