



INTERNATIONAL COFFEE ORGANIZATION  
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ  
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ  
ORGANISATION INTERNATIONALE DU CAFÉ

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**ICO workshop on implementing  
the Consultative Forum on  
Coffee Sector Finance**

**London, 22 September 2009**

1. The Executive Director presents his compliments and has the pleasure of inviting Members to attend an ICO Workshop on implementing the Consultative Forum on Coffee Sector Finance from 14:30 to 18:00 on Tuesday, 22 September 2009. The event will take place at the headquarters of the Organization at 22 Berners Street, London, during the week of the 103<sup>rd</sup> Session of the Council (information about these meetings is contained in document ED-2063/09). Simultaneous interpretation will be provided in English, French, Portuguese and Spanish.
2. The objective of the Workshop is to advance preparations for the first meeting of the Consultative Forum for Coffee Sector Finance through a discussion of specific ideas for the work of, and arrangements for the Forum. The results of the Workshop will be reported to the Council for consideration. A copy of the preliminary programme is attached.
3. The Executive Director wishes to recommend representation at the event by all ICO Member Governments, to ensure wide-ranging discussions on this important topic.
4. The Workshop is open to all ICO Members. Private Sector Consultative Board (PSCB) associations and accredited observers to the Council are also invited to attend the Workshop.

**DRAFT PROGRAMME**  
**ICO WORKSHOP ON IMPLEMENTING THE**  
**CONSULTATIVE FORUM ON COFFEE SECTOR FINANCE**  
**Tuesday, 22 September 2009 (14:30 – 18:00)**

- 14:30 – 14:35** **Opening remarks by the Chairman** (Mr Néstor Osorio, Executive Director, International Coffee Organization)
- 14:35 – 15:30** **Brief presentations on the work and possible contributions of the Forum, and bilateral assistance to the coffee sector**
- 15:30 – 16:30** **Discussion**
- 16:30 – 17:45** **Specific arrangements for the Forum**

Participants will consider the following matters, prior to consideration by the Council during its 103<sup>rd</sup> Session:

**Proposals for Chairman and Vice-Chairman**

The terms of reference for the Forum provide that the Council shall appoint the Chairman and Vice-Chairman of the Forum for a period of one year, which may be extended for a further year.

**Composition and terms of reference of Steering Committee**

A draft document proposing terms of reference for a Steering Committee to organize and promote the work of the Forum will be circulated.

**Date of Forum**

The terms of reference for the Forum provide that it shall be convened at least once a year, in conjunction with a Session of the Council.

**Agenda of the Forum**

Participants will be invited to propose priorities and topics for consideration at the first meeting of the Forum, together with suggestions for expert speakers, activities, a time-frame and indicators for the Forum.

**Proposals for organizations to be invited to participate in the Forum (including intergovernmental organizations (IGOs), financial institutions, private sector and non-governmental organizations (NGOs))**

A preliminary list will be circulated for consideration.

**Financing of the Forum**

Under the provisions of Article 31 of the ICA 2007, the Forum shall be self-financing. Estimates of the cost of convening the Forum will be circulated. Participants will be invited to propose mechanisms to make the Forum self-financing.

- 17:45 – 18:00** **Chairman's concluding remarks**