



International Coffee Organization  
Organización Internacional del Café  
Organização Internacional do Café  
Organisation Internationale du Café

ED 2016/07

25 June 2007  
Original: English

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- Working Group on the Future of the Agreement
- International Coffee Council
- Executive Board
- Private Sector Consultative Board
- Statistics Committee
- Promotion Committee

## Convocation of ICO meetings

(24 – 28 September 2007)

### Meetings and venue

1. The Executive Director presents his compliments and wishes to inform ICO Members and observers about the 98<sup>th</sup> Session of the International Coffee Council and other ICO meetings which will take place from 24 to 28 September 2007. All meetings will take place at the headquarters of the Organization at 22 Berners Street, London W1T 3DD (Tel: +44 (0) 20 7612 0600, Fax: +44 (0) 20 7612 0630, Email: info@ico.org). The first plenary session of the Council will be held on Thursday 27 September at 09.30.

### Future of the 2001 Agreement

2. The Working Group on the Future of the Agreement will meet on 24 and 25 September, prior to submitting its recommendations to the Council. As decided by the Council, the Group is only open to Members of the Organization.

### Agendas and arrangements

3. Draft Agendas are attached, together with a draft schedule and a Guide to meetings containing information on arrangements for meetings, hotels and a map showing the location of the ICO.

4. Members wishing to submit documents for circulation or suggest any additional matters for consideration or to make presentations during the meetings are requested to advise the Executive Director in writing no later than **30 August 2007**. The deadlines for receipt of new project proposals for consideration by the Virtual Screening Committee (VSC) in September 2007 and January 2008 are **25 June** and **2 September 2007** respectively.

## Programme

<b>Meeting</b>	<b>Date (time of first meeting)</b>	<b>Open to</b>
<b>Working Group on the Future of the Agreement</b>	24 September 2007 (09.45)	Members
<b>Private Sector Consultative Board (PSCB)</b>	26 September 2007 (09.30)	PSCB representatives and observers from private sector associations
<b>Statistics Committee</b>	26 September 2007 (14.30)	Statistics Committee members, Members, private sector representatives, experts in coffee statistics. Non-members may participate in an advisory capacity
<b>International Coffee Council (98<sup>th</sup> Session)</b>	27 September 2007 (09.30)	Members and observers from non-member countries, international organizations and private sector associations
<b>Executive Board</b>	27 September 2007 (14.30)	Members
<b>Promotion Committee</b>	28 September 2007 (09.30)	Members, private sector representatives, and observers from non-member countries and other organizations

## Members – notification of attendance

5. **Members are reminded that Rule 3 of the *Rules of the Organization* (document EB-3820/02) requires them to inform the Executive Director, in writing, as soon as possible after receiving this communication, of the composition of their delegations.** Members are requested to ensure that their credentials are sent to the Organization well in advance of the meeting. Credentials should be issued in writing by a relevant Ministry or government agency of that country or by a representative of the Diplomatic Mission of the Member concerned either in the country where the seat of the Organization is located or where a session takes place. Faxed credentials may be accepted; however, Members are requested to provide original credentials after the session for record purposes.

6. The credentials of delegations will be examined by the Chairman, with the assistance of the Secretariat, who will report to the Council. The List of Delegations will be based on credentials received from Members and responses received from observers.

### **Observers – notification of attendance**

7. Invited observers from non-member countries, international organizations and private sector associations wishing to attend the Council session and/or other ICO meetings are requested to inform the Executive Director of the meetings they wish to attend either by email to: [info@ico.org](mailto:info@ico.org) or by completing and returning the form attached to the back of this document to the Secretariat by **7 September 2007**.

### **Registration**

8. For the purposes of identification and security all participants attending the meetings are required to register on arrival at the Information desk, and to wear the badges issued to them during all meetings listed above.

### **Interpretation**

9. One team of interpreters will be available on 24, 25, 27 and 28 September. Meetings on 26 September will be held in English only.

## Draft programme – as at 25 June 2007

**ICO MEETINGS (24 – 28 September 2007)  
PROVISIONAL PROGRAMME**

Monday 24 September		Room	Open to	
08.45 onwards	Registration	Council Lounge	ICO Members	Accreditation/registration of participants throughout the day
08.45 – 09.45	Briefing meeting	ED's office	Restricted	Chairpersons and invited Members
09.45 – 13.00	Working Group	Council Chamber	Restricted: ICO Members	Working Group on the Future of the Agreement
<b>13.00 – 14.30</b>	<b>Lunch break</b>			
14.30 – 17.30	Working Group	Council Chamber	Restricted: ICO Members	Working Group on the Future of the Agreement
Tuesday 25 September		Room	Open to	
09.45 – 11.30	Working Group	Council Chamber	Restricted: ICO Members	Working Group on the Future of the Agreement
11.45 – 13.00	Coordination meetings	Council Chamber/ Boardroom	ICO Members	If required
<b>13.00 – 14.30</b>	<b>Lunch break</b>			
14.30 – 18.00	Working Group	Council Chamber	Restricted: ICO Members	Working Group on the Future of the Agreement
18.30 – 20.00	Reception	Embassy of Brazil	ICO Members and invited observers	A reception will be held at the Embassy of Brazil to present an exhibition of photos of coffee farming by Sebastião Salgado.
Wednesday 26 September		Room	Open to	
08.30 – 09.15	Briefing meeting	ED's office	Restricted	Chairpersons and invited Members (if required)
09.30 – 13.00	PSCB	Boardroom	Restricted	Without interpretation
<b>13.00 – 14.30</b>	<b>Lunch break</b>			
14.30 – 16.00	Statistics Committee	Committee Room	Statistics Co. and observers	Without interpretation
14.30 – 18.00	Coordination meetings	Council Chamber/ Boardroom	Restricted	If required
Thursday 27 September		Room	Open to	
08.30 – 09.15	Briefing meeting	ED's office	Restricted	Chairpersons and invited Members (if required)
09.30 – 13.00	Council	Council Chamber	ICO Members and observers	
<b>13.00 – 14.30</b>	<b>Lunch break</b>			
14.30 – 17.30	Executive Board	Boardroom	ICO Members	
17.30 – 19.00	Verification Committee	Committee Room	Restricted	Without interpretation. The Verification Committee will review the text of the Agreement and ensure it is consistent in the four official languages of the ICO. The composition of the Committee will be decided by the Council.
Friday 28 September		Room	Open to	
08.30 – 09.15	Briefing meeting	ED's office	Restricted	Chairpersons and invited Members (if required)
09.30 – 11.00	Promotion Committee	Council Chamber	ICO Members and observers	
11.00 – 13.00	Council	Council Chamber	ICO Members and observers	
13.00 – 14.00	Press conference	Committee Room	Press	The Executive Director and some Heads of Delegations will brief the press on the outcome of discussions during the week.
<b>13.00 – 14.45</b>	<b>Lunch break</b>			
14.45 – 17.00	Council	Council Chamber	ICO Members and observers	

- Notes:**
- There will be one team of interpreters on 24, 25, 27 and 28 September. Meetings on 26 September will be in English only. Interpretation facilities are not available in the Committee Room.
  - **Annex I** lists office holders and the composition of ICO bodies for 2006/07.

## LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2006/07

### International Coffee Council (2006/07)

Chairman: Mr. Mauro Orefice (EC – Italy) ■ 1<sup>st</sup> Vice-Chairman: Mr. Hiroshi Aimoto (Japan) ■ 2<sup>nd</sup> Vice-Chairman: Mr. G.V. Krishna Rau (India) ■ 3<sup>rd</sup> Vice-Chairman: Mr. Dewa Sastrawan (Indonesia)

### Executive Board (2006/07)

Chairman: H.E. Mr. José Angel López Camposeco (Guatemala) ■ Vice-Chairman: Mr. Ivan Romero Nasser (Honduras)

*Exporting Members:* Angola, Brazil, Colombia, Costa Rica, India, Mexico, Rwanda, Vietnam

*Importing Members:* European Community (EC, Belgium, Germany, Italy, Spain), Japan, Switzerland, United States of America

### Private Sector Consultative Board (PSCB) (2005/06 – 2006/07)

Chairman: Mr. Christian Rasch Topke (ANACAFE) ■ Vice-Chairperson: Ms. Florence Rossillion (ECF)

### Producer representatives (*alternates in italics*)

Colombian Milds: Asociación de Exportadores de Café de Colombia (ASOEXPORT), *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, *Federación Nacional de Cafeteros de Colombia*, Eastern African Fine Coffees Association (EAFCA), *Kenya Planters Coop. Union Ltd (KPCU)*

Other Milds: Asociación Mexicana de la Cadena Productiva del Café (AMECAFE), *Instituto Hondureño del Café (IHCAFE)*, *Organización Centroamericana de Exportadores de Café (ORCECA)*, Asociación Nacional del Café (ANACAFÉ), *Coffee Exporters Association of India*

Brazilian and other Natural Arabicas: Conselho de Exportadores de Café do Brasil (CECAFÉ), *Associação Brasileira da Indústria de Café Solúvel (ABICS)*, *Associação Brasileira da Indústria de Café (ABIC)*, Conselho Nacional do Café (CNC), *Confederação da Agricultura e Pecuária do Brasil (CNA)*

Robustas: Association of Indonesian Coffee Exporters (AEKI), *Uganda Coffee Trade Federation (UCTF)*, Vietnam Coffee-Cocoa Association (VICOFA), *Cocoa and Coffee Interprofessional Council (CICC)*

### Consumer representatives (*alternates in italics*)

All Japan Coffee Association (AJCA), European Coffee Federation (ECF), (*ECF*), ECF, (*ECF*), ECF, (*ECF*), Institute for Scientific Information on Coffee (ISIC), *ISIC*, National Coffee Association of USA (NCA), *Coffee Association of Canada*, Specialty Coffee Association of America (SCAA), Speciality Coffee Association of Europe (SCAE), *European Decaffeinators Association (EDA)*

### Working Group on the Future of the Agreement

Chairman: Mr. Saint-Cyr Djikalou (Côte d'Ivoire) ■ Vice-Chairman: Mr. Max Schnellmann (Switzerland)

### Promotion Committee

Chairman: Dr. Ernesto Illy (ISIC) ■ Vice-Chairman: Mr. Mick Wheeler (Papua New Guinea)

### Steering Group on Promotion (2006/07 – 2007/08)

Chairman (2006/07): Executive Director ■ Vice-Chairman (2006/07): Mr. Mick Wheeler (Papua New Guinea) ■ *Exporting Members:* Brazil, Colombia, Côte d'Ivoire, Indonesia ■ *Importing Members:* France, Italy, Japan, United Kingdom *PSCB:* Chairman and Vice-Chairman ■ *Promotion Committee:* Chairman and Vice-Chairman ■ *ICO:* Executive Director

### Statistics Committee (2006/07 – 2007/08)

Chairman: to be appointed ■ Vice-Chairman: Mr. Neil Rosser ■ *Exporting Members:* Mr. Jaime Junqueira Payne (Brazil), Ms. Maria del Pilar Fernández (Colombia) ■ *Importing Members:* Mr. Rob Simmons (LMC International Ltd, UK), Mr. Neil Rosser (Neumann Kaffee Gruppe, Germany) ■ *Executive Director:* Mr. David Brooks (USA), Mr. Corneille Tabalo (D.R. Congo)

### Finance Committee (2006/07 – 2007/08)

Chairman (2006/07): Mr. Mick Wheeler (Papua New Guinea) ■ *Exporting Members:* Brazil, Colombia, Côte d'Ivoire, Papua New Guinea ■ *Importing Members:* EC – Spain, Japan, Switzerland, USA

### Virtual Screening Committee

Chairman: Executive Director ■ *Exporting Members:* Brazil, Côte d'Ivoire, Guatemala, Indonesia ■ *Importing Members:* Germany, Italy, USA



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WP WGFA 17/07

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**Working Group on the  
Future of the Agreement**  
4<sup>th</sup> meeting  
24 and 25 September 2007 (09.45)  
London, England

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda – to adopt</b>	WP-WGFA 17/07
<b>2. Draft International Coffee Agreement – to consider</b>  The Chairman will report on consultations made since the meeting of the Group in May 2007, including with the United Nations.  The Group will consider document WP-WGFA 3/07 Rev. 4 which consolidates the recommendations of the Drafting Group and the Working Group in May 2007, together with draft proposals for Articles.	WP-WGFA 3/07 Rev. 4 WD-Future 17/07 WP-WGFA 14/07 WP-WGFA 15/07 WP-WGFA 16/07
<b>3. Report by the Chairman to the Council – to note</b>  The Chairman will report on the recommendations of the Working Group to the Council at its 98 <sup>th</sup> Session in September 2007.  If the text of a new Agreement is agreed, the Council may wish to appoint a Verification Committee consisting of one Member for each of the four official languages to meet to ensure that the text is consistent in all languages.  The Council will consider two draft Resolutions respectively concerning the adoption of the text of a new Agreement, and the extension of the 2001 Agreement.	to follow
<b>4. Other business – to consider</b>	verbal



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**International Coffee Council**  
98<sup>th</sup> Session  
27 and 28 September 2007  
London, England

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda and schedule of meetings – to adopt</b>	ICC-98-0 Guide to meetings
<b>2. Admission of observers – to consider</b>  The Council will consider procedures for the admission of observers to its meetings.	WP-Council 141/06 Rev. 2
<b>3. Votes and credentials</b>	
<b>3.1 Votes in the Council for coffee year 2006/07 – to approve</b>  The Secretary will report.	to follow
<b>3.2 Initial distribution of votes in the Council for coffee year 2007/08 – to approve</b>  Paragraph (5) of Article 13 of the Agreement provides that the distribution of votes shall be determined by the Council at the beginning of each coffee year. Under the provisions of Article 13, the votes of exporting Members and of importing Members are based on their exports and imports respectively in the preceding four calendar years. Documents showing the statistical basis for the proposed distribution of votes and the initial distribution of votes for coffee year 2007/08 will be circulated.	to follow
<b>3.3 Credentials – to approve</b>  The Chairman will examine credentials with the assistance of the Secretariat.	verbal

**4. Future of the International Coffee Agreement (ICA) 2001 – to follow**  
*to consider and, if appropriate, to approve*

The Chairman of the Working Group on the Future of the Agreement will report on the recommendations of the Group.

The Council will consider draft Resolutions extending the 2001 Agreement and adopting the text of a new Agreement.

**5. Membership of the ICA 2001**

**5.1 Current situation – to consider and, if appropriate, to approve** to follow

As at 25 June 2007, there were 77 Members of the Organization, comprising 45 exporting and 32 importing countries. The Council will consider two draft Resolutions respectively extending the time limit for the deposit of instruments of ratification, acceptance, approval or accession, and for the deposit of instruments by Governments which are provisionally applying the Agreement. The Executive Director will report on the current situation of membership and on contacts with non-member countries.

**5.2 Accession of Timor-Leste – to consider and, if appropriate, to approve** to follow

In May 2007, the Council approved Resolution 428 extending the time limit for the accession of Timor-Leste to 25 September 2007. As the Government of Timor-Leste may require additional time to complete the procedures, the Council may wish to consider a draft Resolution extending this deadline.

**6. Coffee market situation – to note** to follow

The Executive Director will introduce an analysis of the market situation

**7. Coffee development projects** to follow

**7.1 Projects already approved by the Common Fund for Commodities (CFC) – to note** to follow

The Head of Operations will report on projects approved by the CFC. Reports on the following projects will be circulated:

- Coffee market development and trade promotion in Eastern and Southern Africa (final report)
- Robusta quality and marketing improvement by optimal use of coffee terroirs (final report)
- Integrated white stem borer management in smallholder coffee farms in India, Malawi and Zimbabwe (final report)



- Short and medium term finance for small-scale coffee farmers in Kenya (mid-term evaluation report)
- Improvement of coffee production in Africa by the control of coffee wilt disease – tracheomyces (progress report)
- Improving coffee quality in East and Central Africa through enhanced processing practices (progress report)
- Pilot rehabilitation of the coffee sectors in Honduras and Nicaragua (progress report)
- Pilot rehabilitation of neglected coffee plantations into small family production units in Angola (progress report)
- Diversification of production in marginal areas in the State of Veracruz, Mexico (progress report)

**7.2 Projects for approval by the Council – *to consider and, if appropriate, to approve*** to follow

The Chairman of the Executive Board will report on the following projects which will be considered by the Board in September 2007:

- **Revitalising productivity, quality and trade in coffee from Africa** (submitted by IACO)
- **International research and development services for durable genetic control of two destructive diseases in Arabica coffee** (submitted by ASIC)
- **Coffee industries limited development alliance proposal** (submitted by the Government of Jamaica)

**8. Programme of activities for 2007/08 – *to consider and to approve*** EB-3929/07

The Executive Director will report.

**9. Private Sector Consultative Board**

**9.1 Report by the Chairman of the Private Sector Consultative Board (PSCB) – *to note*** verbal

The Chairman of the PSCB will report on the meeting of 26 September 2007.

**9.2 Membership of the PSCB for coffee years 2007/08 and 2008/09 – *to approve*** to follow

The term of office for members of the PSCB who were appointed by the Council at its 94<sup>th</sup> Session in September 2005 will expire in September 2007. The Executive Director circulated ED-2014/07 to all Members in June 2007 requesting them to inform him of nominations and alternates for coffee years 2007/08 and 2008/09.

- 10. Report by the Chairman of the Statistics Committee – to follow**  
*to note/approve*

The Chairman of the Statistics Committee will report on the meeting of 26 September 2007.

The Council will consider the recommendation of the Statistics Committee on the market share of each group and their weightings in the calculation of ICO group and composite prices from 1 October 2007.

- 11. Promotion Committee – to note** verbal

Article 34 of the Agreement provides that the Promotion Committee shall report regularly to the Council. The Chairman of the Promotion Committee will report.

- 12. Cooperation with other agencies – to note** verbal

The Executive Director will report.

- 13. National coffee policies – to note** verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

- 14. Financial and administrative matters**

- 14.1 Draft Administrative Budget for the financial year 2007/08 – to approve** to follow

The Chairman of the Executive Board will report.

- 14.2 Payment of arrears – to consider and, if appropriate, to approve** verbal

The Executive Director will report on compliance by Uganda and the Democratic Republic of Congo with the provisions of Resolutions 429 and 430.

- 14.3 Other financial and administrative matters – to note** verbal

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board.

**15. Elections for coffee year 2007/08** verbal

**15.1 Chairman and Vice-Chairmen of the Council – *to elect***

According to Article 11 of the Agreement the Chairman and first Vice-Chairman this year should be elected from among the representatives of exporting Members. The second and third Vice-Chairmen should be elected from among the representatives of importing Members. Previous Chairmen from exporting Member countries were from Mexico (2003/04) and Côte d'Ivoire (2005/06).

**15.2 Executive Board – *to elect***

Voting procedures are outlined in Article 18 of the Agreement and Rule 46 of the *Rules of the Organization*.

**15.3 Chairman and Vice-Chairman of the Executive Board – *to elect***

Article 17 of the Agreement provides that the Chairman and Vice-Chairman should both be from the same category of membership. For 2007/08, precedent indicates that this should be from the category of importing Members. Previous Chairmen from importing Member countries were from Switzerland (2003/04) and Italy (2005/06).

**16. Other business – *to consider*** verbal

**17. Future meetings – *to consider*** verbal

The next Session of the Council will take place at the headquarters of the Organization in London during the week of 19 to 23 May 2008. Members are invited to suggest topics for presentations during these meetings, for inclusion on the Agenda, and improvements to future meeting arrangements



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EB 3933/07

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**Executive Board**  
265<sup>th</sup> Meeting  
27 September 2007  
London, England

## Draft Agenda

Item	Document
<b>1. Draft Agenda and schedule of meetings – to adopt</b>	EB-3933/07 Guide to meetings
<b>2. Votes and contributions</b>	
<b>2.1 Votes in the Council and Executive Board for coffee year 2006/07 – to approve</b>	to follow
The Secretary will report.	
<b>2.2 Initial distribution of votes in the Council for coffee year 2007/08 – to note</b>	to follow
Paragraph (5) of Article 13 of the Agreement provides that the distribution of votes shall be determined by the Council at the beginning of each coffee year. Under the provisions of Article 13, the votes of exporting Members and of importing Members are based on their exports and imports respectively in the preceding four calendar years. Documents showing the statistical basis for the proposed distribution of votes and the initial distribution of votes for coffee year 2007/08 will be circulated.	
<b>3. Coffee development projects</b>	to follow
<b>3.1 Projects under consideration by the Common Fund for Commodities (CFC) – to note</b>	
The Head of Operations will report on projects under consideration by the CFC and developments in connection with the pilot project to develop domestic coffee markets in India, Indonesia and Mexico.	

**3.2 Projects under consideration by the ICO – to consider** to follow

The Head of Operations will report on new project proposals and the recommendations of the Virtual Screening Committee (VSC) on projects submitted for consideration by the deadline of 25 June 2007.

- **Revitalising productivity, quality and trade in coffee from Africa** (submitted by IACO)
- **International research and development services for durable genetic control of two destructive diseases in Arabica coffee** (submitted by ASIC)
- **Coffee industries limited development alliance proposal** (submitted by the Government of Jamaica)

**4. Implementation of the Coffee Quality-Improvement Programme (CQP) – to consider** to follow

The Executive Director will introduce a report on the CQP and will also report on contacts regarding the possible harmonization of Resolution 420 with ISO Standard 10470:2004 Green Coffee Defect reference chart.

**5. Financial and administrative matters**

**5.1 Report of the Finance Committee – to consider** to follow

The Chairman of the Finance Committee will report on the meeting of the Finance Committee on 3 July 2007, including the financial situation.

**5.2 Draft Administrative Budget for the financial year 2007/08 – to note** to follow

Article 19 of the Agreement provides that the Executive Board shall examine the draft Administrative Budget presented by the Executive Director and submit it to the Council with its recommendation for approval. The Board will consider the recommendation of the Finance Committee.

**5.3 Appointment of registered auditors – to consider** verbal

Under the provisions of Rule 62 of the *Rules of the Organization*, the Executive Director is required to appoint a registered auditor annually in consultation with the Executive Board. At its meeting in July 2007, the Finance Committee will consider whether the present auditors, MRI Moores Rowland, who were first appointed in 1999, should be re-appointed.

**5.4 Other financial and administrative matters – *to consider*** ED-2012/07

The Executive Director will report on applications for the post of Head of Operations.

**6. Other business – *to consider*** verbal

**7. Future meetings – *to note*** verbal

The date of the next meeting of the Board will be confirmed.



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PSCB 103/07

25 June 2007  
English only

E

**Private Sector Consultative Board**  
25<sup>th</sup> meeting  
26 September 2007 (09.30)  
London, England

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda – to adopt</b>	PSCB-103/07
<b>2. Report on the meeting of 23 May 2007 – to approve</b>	PSCB-102/07
<b>3. Food safety aspects – to note</b>	verbal
<p>The PSCB will consider updates on OTA legislation and the issues of acrylamide and furan.</p> <p>The PSCB will also consider progress in sending information on pesticides used in exporting countries for an EU review of Maximum Residue Levels of pesticides (ED-1982/06).</p>	
<b>4. Coffee and health – to note</b>	verbal
<p>Reports will be given on the Positively Coffee Programme and the Health Care Professions – Coffee Education Programme (HCP-CEP).</p>	
<b>5. Implementation of the Coffee Quality-Improvement Programme (CQP) – to consider</b>	to follow
<p>The Executive Director will introduce a report on the CQP and will also report on contacts regarding the possible harmonization of Resolution 420 with ISO Standard 10470:2004 Green Coffee Defect reference chart.</p> <p>The representatives of the SCAE and the SCAA may wish to report on informative programmes on quality as mentioned at the meeting of the PSCB in May 2007.</p>	

**6. Future of the International Coffee Agreement (ICA) 2001 – to consider** to follow

The Executive Director will report on the meeting of the Working Group on the Future of the Agreement in September 2007.

**7. International Coffee Genome Network (ICGN) – to consider** verbal

The Chairman of the ISIC or the representative of the ICGN will report.

**8. PSCB representatives and office-holders**

**8.1 PSCB representatives for 2007/08 and 2008/09 – to note** to follow

At its meeting in September 2007, the Council will designate representatives of the PSCB for 2007/08 and 2008/09. The Executive Director invited Members to inform him in writing of their nominations by **3 September 2007** (ED-2014/07).

**8.2 PSCB Chairperson and Vice-Chairperson for coffee year 2007/08 – to elect** verbal

**9. Recommendations to the Council – to note** verbal

The Chairman will summarise any recommendations agreed by the PSCB at this meeting to be conveyed to the Council for consideration or approval by Members.

**10. Other business – to consider** verbal

*Brazilian soluble industry* – at the last meeting, it was agreed that further discussions should take place on tariff barriers to the Brazilian soluble coffee industry, with the ICO acting as facilitator. The Executive Director will report.

**11. Future meetings – to consider** verbal

PSCB Members are invited to suggest matters for consideration at the next meeting, and to consider the date of the next meeting.





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WP Statistics 112/07

25 June 2007  
English only

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**Statistics Committee**  
23<sup>rd</sup> meeting  
26 September 2007 (14.30)  
London, England

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda – to adopt</b>	WP-Statistics 112/07
<b>2. Chairman – to elect</b>  The terms of reference for the Statistics Committee (document EB-3833/02) state that the Chairman shall be elected for a two-year term at the first meeting of the coffee year. In May 2007, the Committee noted that the Executive Director would consult Members and the matter would be considered at its next meeting.	verbal
<b>3. Report of the Statistics Committee on the meeting of 23 May 2007 – to approve</b>	WP-Statistics 111/07
<b>4. Compliance with statistical rules – to consider</b>  The Statistician will report on compliance with statistics.	to follow
<b>5. Technical assistance – to consider</b>  The Statistician will report on progress by exporting countries in full compliance with the statistical rules on the preparation of a manual of best practice, and on possible assistance from the International Trade Centre UNCTAD/WTO (ITC).	verbal
<b>6. Inventories and stocks – to note</b>  The Committee will review the results of the European Coffee Federation's survey on inventories and stocks of green coffee and information on stocks received from producing countries. The Statistician will report.	verbal

- 7. ICO Indicator prices – *to consider and make a recommendation to the Council*** to follow

Every two years, in accordance with the procedures for the collection, transmission, calculation and publication of group and composite prices contained in document EB-3776/01 Rev. 1, there should be a review of the market share in each group and their weightings for the calculation of the ICO composite indicator price as stated in Annex I of the document. The last review took place in May 2005.

- 8. Organic coffee – *to consider*** to follow

The Statistician will introduce a report on exports of organic coffee, and will report on information received on retail prices of organic coffee in importing countries.

- 9. Exports to exporting countries – *to consider*** to follow

The Statistician will introduce a report on exports of all forms of coffee to exporting countries.

- 10. Future statistical priorities – *to consider*** to follow

At its meeting in May 2007, Committee members were requested to send the Executive Director their comments on the implications of increasing the range of time series as proposed in the draft new Agreement, to enable the Secretariat to prepare a proposal for financial resources for future statistical activities. The Statistician will report.

- 11. New statistical software at the ICO – *to note*** verbal

The Statistician will demonstrate the new statistical system.

- 12. Report to the International Coffee Council – *to note*** verbal

The Chairman of the Statistics Committee will report to the Council with any recommendations.

- 13. Other business – *to note/consider*** verbal

- 14. Future meetings – *to consider*** verbal

The Committee is invited to suggest matters for consideration at the next meeting and to consider the date of its next meeting.



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PC 44/07

25 June 2007  
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**Promotion Committee**  
28 September 2007 (09.30)  
London, England

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda – to adopt</b>	PC-44/07
<b>2. Promotion activities and proposals</b>	
<b>2.1 ICO network to promote coffee consumption – to note</b>	verbal
The consultant will report on the implementation of the ICO network to promote coffee consumption (information about the network is contained in document WP-SGP 17/07 and its Addendum).	
<b>2.2 Domestic consumption – to note</b>	verbal
The Executive Director will report on developments in connection with the pilot project to develop domestic coffee markets in India, Indonesia and Mexico, and on the use of the Guide to promote coffee consumption.	
<b>2.3 Coffee and health – to consider</b>	verbal
The Private Sector Consultative Board will consider reports on the Positively Coffee and the Health Care Professions – Coffee Education Programme at its meeting on 26 September.	
The Chairman of the Promotion Committee will report on the activities of the Institute for Scientific Information on Coffee.	
<b>3. Other business – to consider</b>	verbal
<b>4. Date of next meeting – to note</b>	verbal
The next meeting of the Promotion Committee will take place during the 99 <sup>th</sup> Session of the Council during the week of 19 – 23 May 2008.	



**ICO MEETINGS  
(September 2007)**

**ATTENDANCE FORM – OBSERVERS**

I will attend the following meetings to be held at the headquarters of the International Coffee Organization in London in September 2007:

	<b>Yes*</b>	<b>No*</b>
Working Group on the Future of the Agreement (24 and 25 September)	<input type="checkbox"/>	<input type="checkbox"/> (Members)
Private Sector Consultative Board (26 September)	<input type="checkbox"/>	<input type="checkbox"/> (PSCB)
Statistics Committee (26 September)	<input type="checkbox"/>	<input type="checkbox"/> (Members & observers)
98 <sup>th</sup> Session of the Council (27 and 28 September)	<input type="checkbox"/>	<input type="checkbox"/> (Members & observers)
Executive Board (27 September)	<input type="checkbox"/>	<input type="checkbox"/> (Members)
Promotion Committee (28 September)	<input type="checkbox"/>	<input type="checkbox"/> (Members & observers)

\* Please tick as appropriate

as a member of the delegation of: .....  
*(please state name of PSCB association/  
observer organization or Member country as appropriate)*

Name: ..... Surname: .....

Name on registration badge: .....

Title or official position: .....

Organization/company: .....

Address: .....

.....

Country: ..... Phone: .....

Fax: ..... Email: .....

Signature: .....

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