



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 103-0 Rev. 2

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International Coffee Council
103rd Session
23 – 25 September 2009
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-103-0 Rev. 2 Guide to meetings
2. Admission of observers – to consider	verbal
The Council will consider requests for observer status at this Session.	
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2008/09 – to approve	EB-3952/08 Rev. 2
The Secretary will report.	
3.2 Initial distribution of votes in the Council for coffee year 2009/10 – to approve	ED-2069/09 ED-2070/09 EB-3966/09 (to follow)
Documents ED-2069/09 and ED-2070/09 contain the statistical basis for the proposed distribution of votes for exporting and importing Members, respectively. The initial distribution of votes for coffee year 2009/10 will be circulated.	
3.3 Credentials – to approve	verbal
The Chairman will examine the credentials with the assistance of the Secretariat.	

4. Membership

4.1 Membership of the International Coffee Agreement (ICA) 2007 – to consider

ICC-103-2 Rev. 1
WP-Council 196/09

The deadline for signature of the 2007 Agreement and the deposit of instruments is **25 September 2009**. The Council will consider a report on the status of the ICA 2007 and draft Resolutions extending the time-limit for the deposit of instruments of ratification, acceptance or approval.

4.2 Membership of the ICA 2001 – to consider

WP-Council 196/09

Under the provisions of Resolution 438, the ICA 2001 will expire on 30 September 2009. In the light of progress on the ICA 2007, the Council will consider draft Resolutions extending the 2001 Agreement and the time for acceding to it.

5. Coffee market situation – to note

ED-Letter August 2009
WP-Council 198/09

The Executive Director will introduce an analysis of the market situation which will include an update on the impact of the world economic crisis on the coffee sector. Document WP-Council 198/09 contains the third official estimate for the Brazilian coffee crop for 2009/10.

6. World Coffee Conference – to consider

ICC-103-1
ICC-103-3
ED-2072/09

As requested by the Council in March 2009, document ICC-103-1 contains a report on actions relating to ideas raised during the 2nd World Coffee Conference. Document ICC-103-3 contains a report on preparations for the next Conference to be held in Guatemala from 26 to 28 February 2010. The Executive Director has circulated ED-2072/09 inviting Members to inform him of the Minister responsible for coffee matters in their countries to enable the Government of Guatemala to invite them to attend the Conference.

7. Consultative Forum on Coffee Sector Finance – to consider

verbal

The Executive Director will report on a preparatory workshop on the implementation of the Forum on 22 September 2009.

8. Preparations for the ICA 2007

8.1 Strategic action plan – to consider/approve

WP-Council 173/08 Rev. 3

Document WP-Council 173/08 Rev. 3 contains a revised strategic action plan for the ICA 2007 which has been reviewed by the task force established by the Council in March 2009.

- 8.2 Development strategy for coffee – to consider/approve** WP-Council 191/09 Rev. 1
- Document WP-Council 191/09 Rev. 1 contains a revised development strategy for coffee which has been reviewed by the task force established by the Council in March 2009.
- 9. Programme of activities for 2009/10 – to consider/approve** WP-Council 192/09 Rev. 1
- Document WP-Council 192/09 Rev. 1 contains a revised programme of activities for 2009/10 which has been reviewed by the task force established by the Council in March 2009.
- 10. Coffee development projects** EB-3959/09 Rev. 1
- 10.1 Projects for approval by the Council – to consider and, if appropriate, to approve** EB-3965/09
- The Chairman of the Executive Board will report on the following new and revised projects considered by the Board in September 2009:
- Raising Vietnamese coffee farmers’ income through increased farming efficiency and quality management (revised) WP-Board 1049/08 Rev. 1
 - Sequencing the genome for enhanced characterization, utilization, and conservation of *Coffea* germplasm diversity (revised) WP-Board 1054/08 Rev. 1
 - Coffee genetic resources conservation and sustainable use: global perspective (new) WP-Board 1058/09
 - Enhancing the potential of Robusta gourmet coffee production in Uganda (new) WP-Board 1059/09
- 10.2 Projects already approved by the Common Fund for Commodities (CFC) – to note** ICC-103-8
- Document ICC-103-8 contains a progress report on the implementation of projects approved by the CFC. The Head of Operations will report.
- 10.3 Impact assessment of the coffee berry borer project – to consider** ICC-103-4
- The consultant will report on the outcome of an impact assessment of the coffee berry borer project.
- 11. Report by the Chairperson of the Private Sector Consultative Board (PSCB) – to note** verbal
- The Chairperson of the PSCB will report on the meeting of 21 September 2009.

12. Statistics Committee

- 12.1 Report by the Chairman of the Statistics Committee – *to note/approve*** verbal

The Chairman of the Statistics Committee will report on the meeting of 21 September 2009.

- 12.2 Conversion factors – *to approve*** ED-2062/09

The Council will consider the recommendation of the Committee on a proposal to change the conversion factor for green decaffeinated coffee (Article 2 of the ICA 2007).

- 12.3 ICO group and composite indicator prices – *to approve*** WP-Statistics 139/09

The Council will consider the recommendation of the Statistics Committee on the market share of each group and their weightings in the calculation of ICO group and composite indicator prices from 1 October 2009.

- 12.4 Registered ports of export and ICO Certifying Agents – *to note*** WP-Council 174/08 Rev. 1

Document WP-Council 174/08 Rev. 1 contains updated information on registered ports of export and ICO Certifying Agents.

- 13. Report by the Chairman of the Promotion Committee – *to note*** verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

14. Studies and reports

- 14.1 Obstacles to consumption – *to consider*** ICC-103-5

Document ICC-103-5 contains a report on obstacles to consumption.

- 14.2 Effects of climate change on producing countries – *to note*** ICC-103-6

Document ICC-103-6 contains a report on the effects of climate change on producing countries to assist Members with preparations for the United Nations Framework Convention on Climate Change Conference to be held in Copenhagen from 7 to 18 December 2009.

- 14.3 Coffee price volatility – *to consider*** ICC-103-7

Document ICC-103-7 contains a study on coffee price volatility.

- 15. Phytosanitary matters – *to consider*** verbal

The Head of Operations will report on phytosanitary matters.

16. Cooperation with other agencies – to note

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement.

The Executive Director will report on the meeting with the CFC and International Commodity Bodies on 30 and 31 March 2009. WP-Council 194/09

17. National coffee policies – to note

verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

18. Financial and administrative matters

18.1 Draft Administrative Budget for the financial year 2009/10 – to approve

WP-Finance 67/09 Rev. 2
(to follow)

The Chairman of the Executive Board will report.

18.2 Other financial and administrative matters – to consider

verbal

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board including: payment of arrears, the appointment of registered auditors and the appointment of the Finance Committee.

19. Office-holders

19.1 Chairman and Vice-Chairmen of the Council – to elect

verbal

According to Article 11 of the 2001 Agreement the Chairman and first Vice-Chairman this year should be elected from among the representatives of exporting Members. The second and third Vice-Chairmen should be elected from among the representatives of importing Members. Previous Chairmen from exporting Members were from India (2007/08) and Côte d'Ivoire (2005/06).

19.2 Executive Board – to elect

verbal

Voting procedures are outlined in Article 18 of the 2001 Agreement and Rule 46 of the Rules of the Organization.

19.3 Chairman and Vice-Chairman of the Executive Board – to elect

verbal

Article 17 of the 2001 Agreement provides that the Chairman and Vice-Chairman should both be from the same category of membership. For 2009/10, precedent indicates that this should be from the category of importing Members. Previous Chairmen from importing Members were from the USA (2007/08) and Italy (2005/06).

19.4 Private Sector Consultative Board (2009/10 and 2010/11) – to approve WP-Council 197/09

The term of office for members of the PSCB will expire in September 2009. The Executive Director circulated document ED-2067/09 to all Members in June 2009 requesting them to inform him of nominations for representatives and alternates for 2009/10 and 2010/11. Document WP-Council 197/09 contains a list of the nominations received.

19.5 Statistics Committee – to approve verbal

The terms of reference for the Statistics Committee under the ICA 2001 provide that the Council shall approve the names of representatives or experts designated by exporting and importing Members and by the Executive Director (two in each category) for a two-year term of office. The Council may wish to consider appointing the current representatives of the Committee for a further year, pending the entry into force of the ICA 2007:

Exporting Members: Mr Thiago Siqueira Masson (Brazil),
Ms Marcela Urueña Gómez (Colombia)
Importing Members: Mr Rob Simmons (LMC International Ltd, UK),
Mr Neil Rosser (Neumann Kaffee Gruppe, Germany)
Executive Director: Mr Corneille Tabalo (Democratic Republic of Congo),
Mr David Brooks (USA)

20. Other business – to consider verbal

ICO website

21. Future meetings – to consider/note verbal

The next Session of the Council will take place in Guatemala City, Guatemala from 1 to 4 March 2010.

The Council Session in March 2011 is provisionally scheduled for 21 to 25 March in Côte d'Ivoire. It is proposed to change this date to 28 to 31 March 2011 to avoid a conflict with other coffee sector events.

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements.