International Coffee Council
101st Session
22 – 26 September 2008
London, England

Draft Agenda

Item Document

1. Draft Agenda and schedule of meetings – to adopt

  ICC-101-0 Rev. 2

   Guide to meetings

2. Admission of observers – to consider

   Oxfam have submitted a request for observer status at this Council
   session.

   WP-Council 186/08

3. Votes and credentials

3.1 Votes in the Council for coffee year 2007/08 – to approve

   The Secretary will report.

   EB-3934/07 Rev. 4

3.2 Initial distribution of votes in the Council
for coffee year 2008/09 – to approve

   Paragraph (5) of Article 13 of the 2001 Agreement provides that the
   distribution of votes shall be determined by the Council at the
   beginning of each coffee year. Under the provisions of Article 13,
   the votes of exporting Members and of importing Members are
   based on their exports and imports respectively in the preceding
   four calendar years. Documents ED-2041/08 and ED-2042/08
   contain the statistical basis for the proposed distribution of votes for
   exporting and importing Members, respectively. The initial
   distribution of votes for coffee year 2008/09 will be circulated.

   ED-2041/08
   ED-2042/08
   EB-3952/08 (to follow)

3.3 Credentials – to approve

   The Chairman will examine the credentials with the assistance of
   the Secretariat.

   verbal
4. Membership

4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note

As at 5 September 2008, there were 77 Members of the Organization, comprising 45 exporting and 32 importing countries. The Executive Director will report.

The Council will consider document WP-Council 183/08 containing a draft Resolution extending the 2001 Agreement.

4.2. Membership of the ICA 2007 – to note

The deadline for signature of the 2007 Agreement was 31 August 2008 and the deadline for the deposit of instruments is 30 September 2008. Document ICC-101-3 contains a report on the status of the 2007 Agreement.

The Council will consider document WP-Council 183/08 containing draft Resolutions extending the time-limit for the deposit of instruments of ratification, acceptance or approval, and establishing procedures for accession to the 2007 Agreement.

The Council will also consider a request for membership received from the InterAfrican Coffee Organisation.

5. Coffee market situation – to note

The Executive Director will introduce an analysis of the market situation. Document WP-Council 184/08 contains the latest official estimate for the Brazilian coffee crop for 2008/09.

6. Preparations for the ICA 2007 – to consider

Documents WP-Council 166/08, WP-Council 177/08 and WP-Council 181/08, respectively, contain communications received from Indonesia, the USA and the African Group.

6.1 Revisions to the Rules of the Organization – to consider

Revised documents have been circulated for the following Rules:

- Rules of the Organization

6.2 Rules on Statistics - to consider

Revised documents have been circulated for the following Rules:

- Rules on Statistics – Statistical Reports
- Rules on Statistics – Certificates of Origin
6.3 **Terms of reference – to consider**

Revised draft terms of reference incorporating proposals made by Members have been circulated for the following bodies:

- Consultative Forum on Coffee Sector Finance
- Private Sector Consultative Board
- Promotion and Market Development Committee
- Projects Committee
- Finance and Administration Committee
- Statistics Committee

**ICC-101-1**  
WP-Council 173/08 Rev. 1

6.4 **Strategic action plan – to consider**

A report on progress on implementing the outline plan of action for the 2001 Agreement and a revised draft strategic action plan for the ICA 2007 have been circulated.

6.5 **Development strategy for coffee – to consider**

The Manual for the Common Fund for Commodities (CFC) (Annex VIII) requires a clear development strategy for each International Commodity Body, subject to review every four years and updated if required by changing circumstances. The current Development strategy for coffee (document EB-3768/01 Rev. 3) was revised and approved by the Council in May 2004. It will be revised as appropriate, taking into account the conclusions of the CFC/ICO workshop on future coffee development priorities held in September 2006. Members will be invited to give suggestions for updating the strategy at this Session.

7. **Coffee development projects**

7.1 **Projects for approval by the Council – to consider and if appropriate, to approve**

The Chairman of the Executive Board will report on the following projects considered by the Board in September 2008.

- Qualitative and quantitative rehabilitation of coffee with the aims of improving living conditions of coffee farmers afflicted and displaced by war and their restoration to their areas of origin as well as the protection of their biophysical environment in the Democratic Republic of Congo (new)
- Sustainable coffee production by smallholder farmers in Ethiopia: An integrated approach for quality improvement, poverty reduction and biodiversity conservation (new)
- Improving coffee quality in East and Central Africa: Scaling up of enhanced processing practices in Ethiopia and Rwanda (new)
• Characterization, enhanced utilization and conservation of Coffea germplasm diversity (new) WP-Board 1054/08
• Enhancing resource use efficiency in coffee production and processing by Farmer 2 Farmer learning (revised) WP-Board 1049/08
• Raising income security of smallholder coffee farmers in Malawi and Tanzania through sustainable commodity diversification (new) WP-Board 1056/08

7.2 Projects already approved by the CFC – to note ICC-101-2

Document ICC-101-2 contains progress reports on the implementation of projects approved by the CFC (as outlined in Section IV of document EB-3942/08 Rev. 4). The Head of Operations will report.

8. Coffee berry borer (CBB) – to consider

8.1 Summary of outcomes of the Integrated Pest Management of the CBB project – the representative of the Project Executing Agency, CABI, will report. The Executive Summary of the final report on this project is contained in document ICC-86-5.

8.2 Current status – technical experts will be invited to report on the status of CBB in producing countries. verbal

8.3 Seminar on CBB in May 2009 – topics, speakers and other requirements will be discussed. verbal

9. Report by the Sustainable Coffee Partnership (SCP) – to note ICC-101-4

The representative of the SCP will report on research on the costs of transition to sustainable practices (Gap analysis) and the COSA preliminary analysis of sustainability initiatives in the coffee sector.

10. Programme of activities for 2008/09 – to consider and approve EB-3945/08 Rev. 1

The Chairman of the Executive Board will report.

11. Report by the Chairman of the Private Sector Consultative Board (PSCB) – to note/to approve WP-Council 159/07 Rev. 3

The Chairman of the PSCB will report on the meeting of 24 September 2008. The Council is requested to take note of this report and to approve some amendments to the composition of the PSCB for 2007/08 and 2008/09.
12. **Statistics Committee**

12.1 **Report by the Chairman of the Statistics Committee – to note**

The Chairman of the Statistics Committee will report on the meeting of 24 September. The Council will consider a draft decision establishing the Committee under the ICA 2007 once the new Agreement has entered into force.

12.2 **Statistics Committee 2008/09 – to approve**

The terms of reference for the Statistics Committee (document EB-3833/02) provide that the Council shall approve the names of representatives or experts designated by exporting and importing Members and by the Executive Director (two in each category) for a two-year term of office. The Council may wish to consider appointing the representatives of the Committee for a further year, pending the entry into force of the ICA 2007. The current Members of the Statistics Committee are:

Exporting Members: Mr Thiago Siqueira Masson (Brazil),
Ms María del Pilar Fernández (Colombia)

Importing Members: Mr Rob Simmons (LMC International Ltd, UK),
Mr Neil Rosser (Neumann Kaffee Gruppe, Germany)

Executive Director: Mr Corneille Tabalo (Democratic Republic of Congo),
Mr David Brooks (USA)

13. **Promotion Committee – to note**

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

14. **3rd World Coffee Conference – to consider**

Article 21 of the 2001 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. As decided by the Council in May 2008, Guatemala will host the next Conference. The Executive Director will report.

15. **Mixtures and substitutes – to consider**

Article 36 of the 2001 Agreement states that the Executive Director shall submit to the Council a periodic report on compliance with the provisions of this Article. In August 2008, the Executive Director circulated Document ED-2043/08 requesting Members to inform him of compliance with Article 36.
16. Cooperation with other agencies – to note

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.

17. National coffee policies – to note

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

18. Financial and administrative matters

18.1 Draft Administrative Budget for the financial year 2008/09 – to approve

The Chairman of the Executive Board will report.

18.2 Other financial and administrative matters – to consider

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board, including payment of arrears, the appointment of registered auditors, the appointment of the Finance Committee, a proposed change to Regulation 9.4 of the Staff Regulations and Staff Rules of the Organization and proposals for the basis for contributions to the Provident Fund for staff in the Professional and higher categories.

19. Elections for coffee year 2008/09

19.1 Chairman and Vice-Chairmen of the Council – to elect

According to Article 11 of the 2001 Agreement the Chairman and first Vice-Chairman this year should be elected from among the representatives of importing Members. The second and third Vice-Chairmen should be elected from among the representatives of exporting Members. Previous Chairmen from importing Member countries were from Switzerland (2004/05) and Italy (2006/07).

19.2 Executive Board – to elect

Voting procedures are outlined in Article 18 of the 2001 Agreement and Rule 46 of the Rules of the Organization.
19.3 Chairman and Vice-Chairman of the Executive Board – to elect

Article 17 of the 2001 Agreement provides that the Chairman and Vice-Chairman should both be from the same category of membership. For 2008/09, precedent indicates that this should be from the category of exporting Members. Previous Chairmen from exporting Member countries were from Côte d’Ivoire (2004/05) and Guatemala (2006/07).

20. Other business

21. Future meetings

Document WP-Council 175/08 Rev. 1 contains dates of meetings in 2008/09 and 2009/10 – to consider

The next Session of the Council will take place in either March or May 2009, in the light of the Council’s decision on dates of meetings in 2008/09. In May 2008, the Government of Kenya invited the Council to hold its next Session in Kenya – to consider

Members are invited to suggest topics for presentations during the next meetings, for inclusion on the Agenda, and improvements to future meeting arrangements – to consider