



Projects Committee/
International Coffee Council
27 September 2012
London, United Kingdom

**Assessment document for
projects – proposals for revisions**

Background

The attached document contains proposals for revising the assessment document used by the Virtual Screening Sub-committee to consider new and revised project proposals. Changes are shown in bold and include wording to reflect comments by the Projects Committee in March 2012 about whether the budget was appropriate for the goals of the project (see paragraph 12 of document PJ-32/12), and gender analysis criteria (see report on gender analysis in coffee development projects contained in document PJ-35/12).

Action:

The Committee is requested to consider this document and to submit its recommendation to the Council.

DRAFT ASSESSMENT DOCUMENT

	Yes/No	To be completed by the VSS
ICO Criteria ¹		Analysis: for each criterion explain why it is adequately met, or why it is not relevant. Please do not cut and paste text from the project document.
1. Country eligibility: Are the intended beneficiaries of the project consistent with the type of beneficiaries described in paragraph 29 of ICC-105-16?		
2. Aims and purposes: Are they consistent with the 2007 Agreement and ICC-105-16?		
3. Is the project consistent with country or regional priorities?		
4. Are there critical gaps or problems with the project?		
5. Is the project likely to have sustainable impacts for project beneficiaries?		
6. Is the scale and scope, including budget , of the project appropriate?		
7. Is the timeframe of the project appropriate?		
8. Government commitment: Is the counterpart contribution committed by the government appropriate?		
9. Will this project develop capacity-building in the local community?		
10. Have gender aspects been adequately addressed? Key components of gender analysis that can be used to respond to this question are: <ul style="list-style-type: none"> • Gender Role: Who does what? • Identification of access to productive resources, markets and services and control over decision-making for the same resources: Who has what? • Needs of men and women: Who needs what? • Practical gender needs: How are men's and women's needs met? • Strategic gender needs: Is reduction of gender inequality a project's goal? 		
11. Does this project leverage additional resources through private sector, civil society, government, or academic participation?		
<p>The project is considered ELIGIBLE /NOT ELIGIBLE for ICO support (cross out as appropriate).</p> <p>Name and title of the VSS or PJ Member (<i>physical signature not required</i>):</p> <p>Date:</p>		

¹ See 'Development Strategy for coffee' – Document ICC-105-16.