



ORGANIZACIÓN INTERNACIONAL DEL CAFÉ  
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ  
ORGANISATION INTERNATIONALE DU CAFÉ

**WP Forum 2/09**

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Consultative Forum on Coffee Sector Finance  
22 September 2009  
London, England

**Steering Committee for  
Consultative Forum on Coffee  
Sector Finance**

**Draft terms of reference**

## **Background**

Paragraph (4) of the terms of reference for the Consultative Forum on Coffee Sector Finance (document ICC-102-11) provide that the Council may establish a Steering Committee for the Forum for the purpose of organizing and promoting the work of the Forum. This document contains draft terms of reference for a Steering Committee.

## **Action**

Members are invited to comment on this document prior to consideration by the Council at its 103<sup>rd</sup> Session from 23 to 25 September 2009.

## **STEERING COMMITTEE FOR THE CONSULTATIVE FORUM ON COFFEE SECTOR FINANCE**

### **DRAFT TERMS OF REFERENCE**

1. The Steering Committee for the Consultative Forum on Coffee Sector Finance (hereinafter referred to as the Committee) shall assist the Council with organizing and promoting the work of the Forum including:

- Selection of speakers and topics to be considered at the Forum
- Invitations to participate in the Forum
- Arrangements for the Forum
- Dissemination of information about the Forum and the results of the Forum
- Financing for the Forum

2. The Committee shall be a standing committee of the Organization.

3. For each coffee year, the Council shall designate [four] representatives of exporting Members and [two] representatives of importing Members to serve on the Committee. The Committee shall also include the Chairman and Vice-Chairman of the Forum, the Chairman of the Council and the Chairman of the Private Sector Consultative Board (PSCB).

4. [The Committee shall select a Chairman from among the designated Members.]  
[The Chairman of the Forum/Executive Director shall act as Chairman of the Committee.]

5. The Committee shall operate in English and by email and shall meet at the time of the Council as required.

6. The Chairman of the Committee shall report to the Council.