



International Coffee Organization  
Organización Internacional del Café  
Organização Internacional do Café  
Organisation Internationale du Café

WP Council 171/08

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International Coffee Council  
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**Terms of reference for the  
Statistics Committee**

**Proposals for revisions**

## **Background**

1. The attached document contains proposals for revisions to the terms of reference for the Statistics Committee in the light of the 2007 Agreement. The original terms of reference for the Committee were contained in document EB-3693/98 Rev. 1, and revised terms of reference were circulated as document EB-3833/02 which was presented to the 87<sup>th</sup> Session of the Council in September 2002. The Annex contains a list of the members of the Statistics Committee for coffee years 2007/08 and 2008/09.
2. The draft terms of reference will be reviewed by the Statistics Committee at its meeting on 21 May 2008.
3. The Statistics Committee is a standing Committee of the Organization, established by the Executive Board in September 1998, following the recommendation of the Expert Panel on Statistics that a permanent open group on statistics should be set up<sup>1</sup>. The Committee held its first meeting in May 1999 and has met on a regular basis under the 1994 and the 2001 Agreements.

## **Action**

The Council is requested to consider this document.

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<sup>1</sup> See paragraph 13 of document EB-3686/98 and paragraph 13 of document WP-Statistics 13/98.

## BACKGROUND

1. References to the Executive Board have been deleted in the light of the new structure of the International Coffee Agreement (ICA) 2007.
2. Additional wording has been included in the section on the purpose of the Committee to reflect requirements for statistics in Articles 32 (Statistical information) and 34 (Studies, surveys and reports).
3. Additional wording has also been included in the ‘meetings/procedures’ section to ensure consistency with the draft terms of reference of other ICO bodies.

### KEY

**Bold** indicates new wording proposed for inclusion in the terms of reference.

~~Strikethrough~~ indicates text which it is suggested could be deleted.

**Text in grey** indicates wording or numbering which may be affected if other changes proposed are agreed.

## TERMS OF REFERENCE FOR THE STATISTICS COMMITTEE

### Purpose

1. The purpose of the Statistics Committee shall be to examine, evaluate and make recommendations to the Council ~~and/or the Executive Board~~ on statistical matters, including:

- (i) Certificates of Origin;
- (ii) ~~trade statistics~~ **statistical information on world production, prices, exports, imports and re-exports, distribution and consumption of coffee, including information on different market categories, coffee-based products, geographical areas, market structures and niche markets;**
- ~~(iii) information on new segments of the market and on countries producing more than one type/growth of coffee;~~
- (iv) indicator prices;
- (v) ~~verification of stocks~~ **and inventories;**
- (vi) compliance by Members in providing statistical information;
- [new] technical assistance;**
- (vii) evaluation of technical definitions;
- (viii) publications;
- (ix) electronic dissemination; and
- (x) liaison with other organizations.

### Duration

2. The Statistics Committee shall be a standing committee of the Organization.

### Composition

**3. The Committee shall be composed of [two] [three] representatives or experts appointed by the exporting Members, [two] [three] representatives or experts appointed by the importing Members, and two experts appointed by the Executive Director. The term of office shall be for two coffee years. A list of representatives or experts designated by the exporting and importing Members and the Executive Director shall be submitted for approval by the Council at its last regular session of the coffee year.**

**4. The meetings of the Statistics Committee shall be open to all Members of the Organization. ~~to~~ Representatives of the Private Sector Consultative Board and ~~to~~ experts in the area of coffee statistics are also invited to attend meetings of the Committee.**

**5. Representatives of Participants from non-member countries and relevant organizations may participate in an advisory and consultative capacity, as observers upon the invitation of the Chairman.**

#### **Office-holders**

**6.** The Chairman **and the Vice-Chairman** of the Statistics Committee shall be elected for a **[one-]** [two-] year term by the representatives of the Statistics Committee at the first meeting of the coffee year.

#### **Meetings/Procedures**

**7.** The Statistics Committee shall meet at the seat of the Organization during regular sessions of the Council ~~and meetings of the Executive Board~~, as required.

**8. The Statistics Committee shall operate in English only.**

**9.** The Statistics Committee shall determine its own Agenda.

**10.** The Statistics Committee shall establish its own procedures.

**11. The Statistics Committee may establish working groups to assist it in its work.**

**12.** The Chairman of the Statistics Committee shall submit regular reports for consideration by the Council ~~and/or the Executive Board~~.

#### **Quorum**

**13.** The quorum required for a meeting of the Committee shall be the presence of **at least [one] [two]** representatives or experts appointed by the exporting Members **and at least [one] [two]** representatives or experts appointed by the importing Members, and **at least one** expert appointed by the Executive Director. ~~The term of office shall be for two coffee years. A list of experts designated by the Executive Director for this purpose shall be submitted for approval by the Council at its last regular session of the coffee year. At the same time the Council shall approve the names of experts designated by the exporting and importing Members.~~

**MEMBERS OF THE STATISTICS COMMITTEE  
FOR COFFEE YEARS 2006/07 AND 2007/08**

<b>Chairman:</b>	Mr Jaime Junqueira Payne (Brazil)
<b>Vice-Chairman:</b>	Mr Neil Rosser (Neumann Kaffee Gruppe, Germany)
<b>Exporting Members:</b>	Mr Thiago Siqueira Masson (Brazil) Ms Maria del Pilar Fernández (Colombia)
<b>Importing Members:</b>	Mr Rob Simmons (LMC International Ltd, United Kingdom) Mr Neil Rosser (Neumann Kaffee Gruppe, Germany)
<b>Executive Director:</b>	Mr David Brooks (USA) Mr Corneille Tabalo (D.R. Congo)